



DRAFT - Minutes of the Meeting of Winkfield Parish Council

held at Carnation Hall, Chavey Down Road, Winkfield Row RG42 7PA
on Tuesday 18 August 2026, 7.30pm

Councillors present:

Cllr P Adams	Cllr S Banks	Cllr G Barber	Cllr O Barretto
Cllr K Buchler	Cllr T Blakemore	Cllr E Blyth	Cllr L Campling
Cllr C Dudley (Chair)	Cllr M Gaw	Cllr D Hayes (MBE)	Cllr O Lake
Cllr G Paxton	Cllr D Wall	Cllr R Warren	

Councillors absent: Cllr N Atkinson, Cllr C Debbinney-Wright, Cllr C Ehinger, Cllr O Lazar

Officer: Helen Wallace, Clerk

No members of the public

1. (CM 26:8/1) WELCOME FROM THE CHAIR

2. (CM 26:8/2) PUBLIC PARTICIPATION

None

3. (CM 26:8/3) APOLOGIES FOR ABSENCE

Apologies **were received** from Cllr N Atkinson, Cllr C Ehinger, Cllr O Lazar
Absent - Cllr C Debbinney-Wright

4. (CM 26:8/4) DECLARATIONS OF INTEREST

None

5. (CM 26:8/5) MINUTES OF THE PREVIOUS MEETING

It was proposed by Cllr Warren, seconded by Cllr Paxton and, with two abstentions **RESOLVED** that the Minutes of the meeting held on 21 July 2026 be approved and signed as a true record.

6. (CM 26:8/6) MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL

None

7. (CM 26:8/7) REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES

The Chair congratulated and thanked all those involved with Summer of Fun; office staff, all those who ran activities and manned the parking and councillors who volunteered their time. It was held on the hottest day of the year and it was

felt that it was a good decision to shorten the length of the event because of the heat and related amber warnings.

The Chair spoke about Assertion 10 data auditing and referenced discussions with the Clerk. He said that for now the office would continue work on this internally instead of booking an external audit. This work would be reviewed with the internal accounts' auditor (in December). An update would also be made to the Finance Working Group at the next meeting (on 5 October) – **for noting**.

Cllr Blyth attended Stronger Together.

Cllr Paxton attended the Local Countryside Access Forum who had invited representatives of the Crown Estate. The footpath on Swinley Road over-bridge was discussed and Cllr Paxton is hoping that BFC will be taking some action to make it safer.

8. (CM 26:8/8) REPORTS FROM BFC WARD AND PARISH COUNCILLORS

- i. **To receive** written reports from BFC Ward Councillors. None received.
- ii. **To receive** written reports from Parish Councillors. None received.
- iii. **To receive** verbal reports from Parish Councillors on matters within their wards:

Martins Heron & The Warren with Swinley Forest

Cllr Barber reported increasing traffic and parking in Cross Gates Close and surrounding roads due to commuters. An increase in long-based vehicles has also been noted and that access for Emergency vehicles would at times be difficult. Cllr Barber is informally meeting with other Councillors in the south of Winkfield Parish to discuss possible traffic/parking solutions in the area. A resident had mentioned the trees in Allsmoor Park and it was confirmed to them that they will be replaced when it's cooler and wetter.

Forest Park

Cllr Lake had been approached about parking near Hope Avenue and directed the resident to BFC.

Cllr Buchler had received several complaints about traffic as well as an email from a resident about anti-social behaviour and someone working as a mechanic in the road as well as racing going on in the road. A police officer has given a verbal warning. Residents are encouraged to contact the police about any unlawful actions.

Ascot Priory

Cllr Hayes has raised concerns about C2 and C3 dwellings of multiple occupancy currently going through the planning department and will be putting in writing that proposals should be discussed at councils and members made aware. **Action:** to add to 01.09.26 Planning & Highways Meeting.

Cllr Paxton reported unresolved fly-tipping and noted ongoing ambiguity over whether cleanup is Abri's responsibility or BFC's.

Winkfield & Warfield East

Cllr Gaw reported on the cement making factory in Mounts Hill which had been under enforcement action. It was noted that it seems to be on course to be regularized and BFC are looking at how to ameliorate the issue of dust pollution.

It was further reported that there are safety concerns for Cranbourne Hall Park in terms of the ability to manage a fire and evacuate safely. This is being raised to BFC.

9. (CM 26:8/9) QUESTIONS

None received at the point of Agenda publication.

10.(CM 26:7/10) COMMUNICATIONS / CORRESPONDENCE

Noted.

Any cricket-related communications to Councillors will be routed to the Clerk.

11. (CM 26: 8/11) RBWM Development Plan Scoping Consultation 2026

Councillors were recommended to send any comments to the Business Operations & Planning Assistant before the 13 September 2026.

12.(CM 26:8/12) CLERKS REPORT

The Clerk reported that there was an estimate of 600 attendees to the Summer of Fun. The team was happy with how it went and was discussing ideas for next time. Good progress is being made on the renovations at MH&TW Community Centre and a slight over-run has been made available to the contractor.

13.(CM 26: 8/13) CAPITAL PROJECTS

The office has put together a wish-list for improvements at Carnation Hall. Councillor Wall mentioned the need to look at a climate sympathetic solution for the heating and air conditioning.

14.(CM 26:8/14) LEISURE REPORT

Cllr Blakemore reported that Berkshire Cricket Association are going to do a report on the non-turf cricket wicket plans - awaiting details on timing.

15.(CM 26:8/15) PROPERTY & INFRASTRUCTURE WORKING GROUP

The Chair updated that the Working Group met about the future of Ascot Jubilee. There was a comprehensive report from the consultant, who was pleased with the feedback gleaned from the consultation. Following discussions, it was proposed by Cllr Dudley, seconded by Cllr Wall and unanimously **RESOLVED** to engage an Architect/ Structural Surveyor to assess both Ascot Jubilee and Carnation Hall and provided that the quotes for the assessment and reports were under £5,000 to give delegated authority to the Clerk and Chair to proceed.

The Chair also informed the Council of operational items at Ascot Jubilee that were to be considered.

16.(CM 26:8/16) BENCHES AT SAVERNAKE LAKE

Cllr Paxton passed round some photos of benches that had been at Savernake Lake. It was proposed by Cllr Campling, seconded by Cllr Wall and unanimously **RESOLVED** to investigate a costing and design for benches (made from recycled materials) and request for BFC to fit them.

17.(CM 26:8/17) VINYL WRAPPING BUS SHELTERS

WPC owns 9 plastic bus shelters; Cllr Paxton showed a photo of the one example. Following discussion; it was proposed by Cllr Paxton, seconded by Cllr Warren and unanimously **RESOLVED** to investigate improvements via wrap with historic photographs, images drawn by school children etc.

18.(CM 26:8/18) VEHICLE ACTIVATED SPEED SIGN FOR NORTH STREET

Cllr Gaw reported that speedwatch activity hadn't made a substantial difference to traffic on North Street. Cllr Buchler stated the same issue for New Forest Ride. It was proposed by Cllr Gaw, seconded by Cllr Buchler and unanimously **RESOLVED** to investigate costs for vehicle activated speed signs at both locations and funded from CIL traffic calming funds. **Action:** Cllr Gaw is awaiting a quote from BFC.

Cllr Hayes mooted an idea to employ a traffic warden. **Action:** Clerk to add to the Staffing Committee agenda for 22.09.26 for further discussion.

19.(CM 26:8/19) ORDERS FOR PAYMENT

It was proposed by Cllr Barber, seconded by Cllr Barretto and unanimously **RESOLVED to agree** the list of payments covering the period 1-31 July 2026 which were attached to the agenda at Appendix 7 and are re-attached to the Minutes at [Appendix 1](#).

20.(CM 26:8/20) FINANCIAL POSITION AND CURRENT INVESTMENTS

Balances of all bank accounts, investments and the latest financial situation as of 31 July 2026 were attached at Appendix 8 of the agenda – **noted**

(CM 26: 8/21) TRANSFER OF FUNDS

It was proposed by Cllr Barber, seconded by Cllr Blyth and unanimously **RESOLVED** to approve the transfer of funds from the main account to an instant access HSBC savings account as indicated on the agenda.

21.(CM 26: 8/22) REQUESTS FOR FINANCIAL ASSISTANCE

As the council has limited amounts remaining in the current budget for s137 grants, it was proposed by Cllr Barber, seconded by Cllr Dudley and unanimously **RESOLVED** to approve a grant of £1,420 to Ocean Theatre Group and to purchase the items requested by AFC Winkfield for Winkfield Parish Council from

the budget for football expenditure. The items would therefore remain property of WPC and could be loaned to various football clubs. Further that, the Clerk would look into the potential to increase the s137 budget for the year and bring information for consideration to the Council meeting on 20.10.26.

22.(CM 26:8/23) ITEMS FOR NEXT AGENDA

Councillors are invited to submit items for the next Council meeting agenda by Friday 9 October. Please copy info@winkfieldparishcouncil.gov.uk – **Noted**

23.(CM 26:8/24) DATES FOR THE DIARY - Noted

Cllr Gaw asked about the date for Silver Sunday. ***Update**, this is proposed for Sunday 4 October and details will be shared with the Events Working Group at the meeting on 25.08.26

Events / Other	Dates
Arts Week	26-30 October
WPC Meetings	
Council	20 October
Planning & Highways	1 September, 6 October
Staffing & Strategy Committee	22 September

The meeting closed at: **8.36 pm**

Chair _____

HSBC

List of Payments made between 01/07/2026 and 31/07/2026

Date	Payee Name	Amount Paid	Details
01/07/2026	CHARITY ACCOUNT (HPE)	£ 27.42	WR028, allotment fee
01/07/2026	CHARITY ACCOUNT (HPE)	£ 27.42	WR031A, allotment fee
01/07/2026	BRACKNELL FBC	£ 442.00	Office business rates
01/07/2026	BRACKNELL FBC	£ 448.60	CH business rates
01/07/2026	BRACKNELL FBC	£ 248.78	MHWCC business rates
01/07/2026	SMARTESTENERGY BUSINESS	£ 134.00	MH Electric
02/07/2026	BAG002	£ 200.00	ID Refund
06/07/2026	SAGE UK	£ 78.00	Sage payroll
10/07/2026	COUNTRYWIDE GROUNDS	£ 636.00	Gang mowing 04/06/26
10/07/2026	COUNTRYWIDE GROUNDS	£ 928.80	Gang mowing 11/06/26
10/07/2026	FOUNTAINERS LTD	£ 445.60	Splashpad maintenance
10/07/2026	FOUNTAINERS LTD	£ 1,315.20	Splashpad activator repair
10/07/2026	ARCO LTD	£ 25.78	Staff uniform
10/07/2026	ASCOT PROMOTIONS	£ 121.02	Staff uniforms
10/07/2026	DOL001	£ 50.00	ID Refund
10/07/2026	SCGBERKS	£ 100.00	ID
10/07/2026	BRITISH GAS	£ 646.23	CH Gas
10/07/2026	CHAMELEON FACE PAINTING	£ 840.00	Summer of Fun face painting
10/07/2026	INITIAL WASHROOMS	£ 480.96	Initial hygiene visits
10/07/2026	MOVOLYTICS	£ 34.80	Vehicle trackers
10/07/2026	OAKTREE NURSERY	£ 38.44	Office planting
10/07/2026	OUT THERE TREES LTD	£ 2,820.00	Treeworks
10/07/2026	THE RESPONSE GROUP	£ 218.40	Cycle ride first aid
10/07/2026	S&B FENCING LTD	£ 1,390.00	CR Allotments, fencing
10/07/2026	SMS ENVIRONMENTAL	£ 139.92	MH & CH Legionella
13/07/2026	SMARTESTENERGY BUSINESS	£ 118.00	AJ Electric
13/07/2026	FUELGENIE	£ 183.73	Fuel Card
13/07/2026	HSBC	£ 1,336.40	HSBC Visa purchases
13/07/2026	SMARTESTENERGY BUSINESS	£ 423.00	LR Site Electric
13/07/2026	SMARTESTENERGY BUSINESS	£ 67.00	Office Electric
15/07/2026	SMARTESTENERGY BUSINESS	£ 51.62	AJ Gas
15/07/2026	SMARTESTENERGY BUSINESS	£ 339.00	CH Electric
15/07/2026	SMARTESTENERGY BUSINESS	£ 46.17	MH Gas
15/07/2026	SMARTESTENERGY BUSINESS	£ 7.65	Office Gas
16/07/2026	CLE005	£ 100.00	ID Refund
16/07/2026	OCE001	£ 100.00	ID Refund
16/07/2026	COO011	£ 74.00	ID Refund
16/07/2026	CHARITY ACCOUNT (HPE)	£ 2.16	Allotment Charity
16/07/2026	MAINSTREAM DIGITAL	£ 483.35	Telecoms & Broadband
17/07/2026	CASTLE WATER	£ 87.21	CH Water
17/07/2026	CASTLE WATER	£ 52.17	MH Water
20/07/2026	ALD AUTOMOTIVE LTD	£ 535.48	RF73HWS Lease

20/07/2026	VODAFONE	£	69.53	Vodafone bill
20/07/2026	CASTLE WATER	£	28.61	Office water
21/07/2026	OAKTREE NURSERY	£	40.39	LR Planting
21/07/2026	OAKTREE NURSERY	£	61.57	LR Grounds maintenance
21/07/2026	OAKTREE NURSERY	£	42.78	WR planter replanting
21/07/2026	SMS ENVIRONMENTAL	£	68.00	LR Legionella
21/07/2026	SMS ENVIRONMENTAL	£	453.02	MH Legionella
21/07/2026	SMS ENVIRONMENTAL	£	298.92	CH Legionella
21/07/2026	BENVILLE & MARSH	£	228.00	MHWCC lighting repair
21/07/2026	CLENERGY EV	£	226.80	LR EV Charger fees
21/07/2026	TELANOVA LTD	£	43.32	IT Support
21/07/2026	ROBERT PRICE AND SONS	£	510.00	MHWCC Mirrors
21/07/2026	MOVOLYTICS	£	34.80	Vehicle trackers
21/07/2026	HUCK NETTING	£	41.75	LR Zipwire part
21/07/2026	EARTH ANCHORS LTD	£	712.80	LR Picnic table 2m
21/07/2026	DLS CONTRACT CLEANING LTD	£	2,158.64	Contract cleaning
21/07/2026	UNIT 42	£	98.50	Gas canister, AJ barbecue
21/07/2026	BOWAK	£	188.69	Refuse sacks
21/07/2026	COUNTRYWIDE GROUNDS	£	636.00	Gang mowing 18/06/26
21/07/2026	COUNTRYWIDE GROUNDS	£	928.80	Gang mowing 26/06/26
21/07/2026	COUNTRYWIDE GROUNDS	£	636.00	Gang mowing 02/07/26
21/07/2026	COUNTRYWIDE GROUNDS	£	928.80	Gang mowing 08/07/26
21/07/2026	SPY ALARMS LTD	£	72.00	LR intruder alarm & cctv
21/07/2026	THE PLAY INSPECTION COMPANY	£	864.00	Play inspections
21/07/2026	CASTLE WATER	£	45.16	AJ Water
21/07/2026	S/LINE	£	12.30	S/Line chg
21/07/2026	CASTLE WATER	£	535.36	LR Water
22/07/2026	COS002	£	50.00	ID Refund
22/07/2026	HAC001	£	50.00	ID Refund
22/07/2026	UND002	£	50.00	ID Refund
22/07/2026	SOCIETY OF LOCAL CLERKS	£	546.00	HW Practitioners' conference
22/07/2026	WORLDPAY	£	11.94	Worldpay chg
24/07/2026	HMRC	£	7,443.96	PAYE M4
24/07/2026	BERKSHIRE PENSIONS	£	7,450.30	Pensions M4
24/07/2026	WAGES, M4	£	19,152.76	Wages, M4
27/07/2026	FORD LEASING	£	356.71	RV70NTX Lease
29/07/2026	BNP PARABAS	£	434.95	SCAG Lease
29/07/2026	BNP PARABAS	£	618.54	KUBOTA Lease
30/07/2026	CAR011	£	50.00	ID Refund
30/07/2026	CAM005	£	50.00	ID Refund
30/07/2026	KNO002	£	30.00	ID Refund
30/07/2026	PRI005	£	50.00	ID Refund
30/07/2026	MCE001	£	50.00	ID Refund
30/07/2026	RIC010	£	50.00	ID Refund
30/07/2026	FELICITY WISE	£	43.75	Expenses

TOTAL
£ 62,297.76
