



Minutes of a Meeting of the
STAFFING AND STRATEGY COMMITTEE
of the Winkfield Parish Council held on
Tuesday 2nd July 2024 from 19:57 – 20:09

Those present:

Cllr N Atkinson Cllr G Barber Cllr Dudley (Chair) Cllr M Gaw
Cllr G Paxton Cllr R Warren

Officer: Mrs Ruth Lyes, Clerk
Member of Public/ Non-Committee Member: One

SS 24/15 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Blakemore, Blyth and Michie

SS 24/16 DECLARATION OF INTEREST

None.

SS 24/17 EMPLOYEE ASSISTANCE PROGRAMME

The provision of an Employee Assistance Programme, offered by Health Assured, was considered at the meeting of Staffing & Strategy Committee 11th June 2024. Recommendation was made to Council based on providing the basic rather than the premier provision. After the Committee meeting (11th June) and prior to the Council meeting (18th June), the Clerk had received a revised quote reducing the number of staff / workers to be covered from the usually banding of up to 49 individuals to a more bespoke up to 9 individuals. Council requested that the matter revert to Staffing & Strategy Committee for further consideration based on the new information. A report from the Clerk was attached as Appendix 1 with additional supporting information attached as Appendix 2.

The following matters were considered for recommendation to Council:

- i Adoption of the Health Assured EAP scheme and if so, at what level of cover.
- ii Premium payable in 2024/25 to be from contingency budget line and specific budget allowance made in future years.

Discussion followed regarding the added value of the Premier Option for the additional cost of £180pa.

It was proposed by Cllr Dudley, seconded by Cllr Warren and unanimously

Resolved to recommend to Council that the Health Assured EAP Premier option (3 yr) contract be approved subject to best value being demonstrated in line with WPC Financial Regulations by obtaining two additional comparative quotes. Premium (£945pa) to be paid from Contingency Budget 2024/25 with specific budget allowance being made in future years

Chair