Mrs Annemarie Edwards
Clerk of the Council

15th February 2023

There will be a **Meeting of Winkfield Parish Council** to be held in Heron Hall, Martins Heron & The Warren Community Centre, Whitton Road, RG12 9TZ on Tuesday 21st February 2023 at 7.30pm, when it is proposed to transact the business specified in the agenda hereto.

Yours sincerely

Annemarie Edwards

Clerk of the Council

This meeting will be conducted strictly in accordance with Standing Orders as adopted by Council in December 2021. All Councillors are reminded to acquaint themselves with paragraph 2 (Disorderly Conduct at Meetings).

Prior to the commencement of discussion, a time not exceeding 10 minutes is available to the public to address the Members of the Council on any matter relevant and within the Council's responsibility or which affects its area.

AGENDA

1. APOLOGIES FOR ABSENCE

To Receive apologies for absence. Councillors should personally notify the Clerk of the Council by midday of the meeting day of any intended absence along with the reason.

2. DECLARATION OF INTEREST

Members are required to declare any personal or prejudicial interests in relation to any items on the agenda.

3. MINUTES OF THE PREVIOUS MEETINGS

To Sign as a correct record the Minutes of the Council Meeting held on 17th January 2023 – draft minutes attached.

4. COMMUNICATIONS/CORRESPONDENCE

All copies of agendas and minutes of Bracknell Forest Council, and bulletins from the SE Employers organisation are available on the websites. For noting.

5. MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL

Staffing & Strategy – minutes of the meetings held on 24th January 2023 and 7th February 2023 are attached as Appendices 1 and 2.

To Consider the recommendations of the Staffing & Strategy Committee.

6. QUESTIONS

No written questions received.

7. REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES

i. Chairman's Report –the Chairman's report is attached as Appendix 3. For noting.
ii. Verbal Reports - to receive verbal reports from other Councillors/Officers representing the Council on outside bodies.

8. CLERK'S REPORT

The Clerk's report is attached as Appendix 4. For noting.

9. REPORTS FROM BFC WARD AND PARISH COUNCILLORS

Report from Harmans Water Councillors to Winkfield Parish Council

- Boundary changes: The ward boundary changes, extensive in the Martin's Heron and The Warren area, take effect from the 4 May local elections. Martin's Heron and The Warren go with Forest Park and land east to the Borough boundary, into a new ward called Swinley Forest, which will have two Borough councillors. A community governance review also makes changes to parish wards covering Martin's Heron and The Warren.
- Polling station: this will still be at Martin's Heron and The Warren Community Centre.
- Voter ID: an extensive national public information campaign is promised, to tell people which forms of photo ID are acceptable. These include passport and photo driving licence. Alternatively, a Voter Authority document may be applied for.
- BFC Budget 2023/24: This will be approved by Council on 22 February, on the recommendation of the executive of 7 February. A Council Tax increase of 4.99 per cent is recommended: most councils are putting it up by this amount. Some, such as Slough, have been given Government permission to increase Council tax by 9.99 per cent, to offset their debts.

To Receive verbal reports from Ward Councillors on matters within their wards.
To Receive verbal reports from Parish Councillors on matters within their wards.

10. BUDGET CARRY FORWARDS

The Clerk asks that the following budget items be carried forward to 2023/24

NDP - £3,216, from budget
Solar Panels - £25,000, from CiL
Fernbank - £40,000, from Earmarked Reserves

11. BFC TRANSFERS

The Property & Infrastructure Working Party met on 16th January 2023 – notes attached as Appendix 5.

To Consider the recommendations of the Working Party as follows:

i. that WPC move forward with the transfer of Bog Lane, without prejudice and subject to confirmation of the Community Governance Review determination.

ii. that WPC decline the transfer of Worlds End Hill at this time but defer further discussion until the completion of Bog Lane transfer. At this time, consideration can be given to the physical and financial viability of a transfer.

12. WARM HUBS

Cllr Harvey-Brown has recently met with the Warm Hub (Ark) Coordinator, Andrea McCrombie, and has discussed providing the use of Martin's Heron and The Warren Community Centre on Mondays from 11.30am-2.30pm. Cllr Harvey-Brown requests Council consider agreeing to this proposal.

Initially, this would be for the winter months with the possibility of this being extended (but again subject to full Council approval).

13. CLIMATE CHANGE WORKING PARTY

i. Consideration to be given to Cllr Browne has re-joining the Climate Change Working Party.

ii. Notes of the Climate Change Working Party meeting held on 11th January 2023 are attached as Appendix 6. For noting.

iii. Installation of solar panels at Carnation Hall – see Appendix 6a.
Please advise the office prior to the meeting of any queries on the above in order that the relevant information can be brought to the meeting.

The Climate Change Working Party RECOMMEND to Council that Supplier No 3 be instructed to install solar panels at Carnation Hall.

14. SPEED DETERRENT

Cllr Ms Gaw has requested that consideration be given to purchasing a cardboard policeman speed deterrent for use throughout the Parish.

The policeman with the speed gun would be her preferred choice. They can be placed anywhere in the Parish and have been proven to act as a strong visual deterrent. This would be used alongside other speeding deterrents such as mobile speed units, VAS, community speed watch initiatives. See Appendix 7.

15. CAPITAL PROJECT UPDATE

A list of 2022-23 capital projects is attached as Appendix 8. For noting.

16. NDP UPDATE

There have been changes to the Bracknell Local Plan relating to LP7 which refers to the removal of local gaps. These have featured quite prominently in our plan and will therefore have an impact.

The NDP Steering Group has now received a response in the form of a "clarification note" from the inspector and he has raised a number of queries which have been evaluated and answered by our consultant Chris Bowden and agreed with the NDP steering group. The completed clarification note/with answers to all questions was returned to the inspector on the 9th Feb 2023. We received a response from the inspector on 10th February to confirm receipt and confirm the response looks to be comprehensive and he will now press ahead with the fact check report.

LEISURE ITEMS

17. LEISURE REPORT

A report from Paul Craven on recent activities is attached as Appendix 9. For noting.

18. COMPOST BAYS AT ASHER RECREATION GROUND

An independent Risk Assessment was carried out on 11th January 2023– report attached at Appendix 10.

To Consider the way forward.

19. REPOSITIONING OF PILLARS AT KING GEORGE V RECREATION GROUND ENTRANCE.

Proposal by Cllr Paxton:

i. To Consider re-positioning 2 x pillars to alongside path near car park pedestrian gate to footpath.

Costs:

Breaker/Grinder hire, one day	£60
Postcrete	£20
Plus 2 x 6 hours labour	

ii. To Consider erecting an information board for KGV and The Tin Tabernacle.

FINANCE ITEMS

20. ORDERS FOR PAYMENT

A list of all payments covering the period 10th January – 14th February 2023 is attached at Appendix 11.

All payments have been approved by the Clerk and two Councillors and paperwork is available in the office. (If you have any queries on any of the above accounts, please let the office know prior to the meeting so that an informed answer can be given.)

21. FINANCIAL POSITION AND CURRENT INVESTMENTS

Balances of all bank accounts and investments as at 31st January 2023 are attached at Appendices 12-14. Full bank reconciliations are available in the Parish Office. These are being approved by the RFO and the Lead Finance member.
For noting.

A summary I&E statement is attached at Appendix 15. For noting.

Please advise the office prior to the meeting of any queries on the above in order that the relevant information can be brought to the meeting.

22. REQUESTS FOR FINANCIAL ASSISTANCE

The budget for Donations for the current year is now £13,000 to include General Donations, Churchyard Maintenance Grants and Village Hall Grants. For noting.

Details of donations made in 2019/20, 2020/21, 2021/22 and 2022/23 are given in Appendix 16.

i. To Consider any applications received:

Youthline – A grant Application has been received from Youthline. They have been advised that our grant budget for 22-23 has all been used but we will keep their application on file for our April 2023 Council meeting (when the new financial year starts).

ii. Any urgent grant applications received.

None received.

23. DATES FOR THE DIARY

11th March 2023	Footpath Walk
26th March 2023	Forest Park area litter pick
23rd May 2023	Annual Parish Meeting
25th June 2023	Cycle Ride
10th August 2023	Summer of Fun event
1st October 2023	Silver Sunday

For noting.