



Minutes of the Meeting of Winkfield Parish Council
held at Carnation Hall, Chavey Down Road, Winkfield
on Tuesday 17th July 2018 from 7.30pm-9.10pm

Those present:

Chairman: Cllr D Parkin

Councillors:

Cllr N Atkinson	Cllr Ms E Blyth	Cllrs Ms M Gaw	Cllr Mrs D Hayes
Cllr J Masters	Cllr Mrs A Michie	Cllr G Paxton	Cllr N Polydorou
Cllr F Shurville	Cllr S Tarrant	Cllr Mrs C Tilbury	Cllr D Wall
Cllr R Warren	Cllr C Yates		

Officers:

Mrs Annemarie Edwards, Clerk

CM 8283 APOLOGIES FOR ABSENCE

None received.

CM 8284 DECLARATION OF INTEREST

None declared.

CM 8285 MINUTES OF THE PREVIOUS MEETING

It was proposed by Cllr Mrs Michie, seconded by Cllr Warren and with one abstention

RESOLVED that the minutes of the Meeting of Council held on 19th June 2018 be approved after correcting Minute CM 8259 to note the seconder as Cllr Parkin and not Cllr Mrs Tilbury..

CM 8286 COMMUNICATIONS/CORRESPONDENCE

All copies of agendas and minutes of Bracknell Forest Borough Council are available on its web site. Bulletins from the SE Employers organisation are now only available on its website.

None received.

- a. Letter received from Peter Vangucci, North Ascot Community Association, dated 20th June 2018 was attached at Appendix 1. The Clerk was asked to write to Mr Vangucci thanking him for his many years of commitment to the North Ascot Community Centre.
- b. Letter received from Winkfield Row Residents Association dated 1st July 2018 was attached at Appendix 2 – the Clerk's response was circulated prior to the meeting.
- c. A request has been received from Jean Birchmore to place a memorial bench at Blackmoor Playspace in memory of her husband Les Birchmore who passed away in March this year. Jean and Les Birchmore were gatekeepers for WPC for many years and Les was well known to the local community.

It was proposed by Cllr Shurville, seconded by Cllr Mrs Gaw and unanimously

RESOLVED that

- i. a memorial bench and tree should be incorporated into the design of the refurbished play area and there should be no cost to Mrs Birchmore; and

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- ii. a Working Party comprising Cllrs Mrs Michie, Shurville, Mrs Hayes and Paxton meet with the Deputy Clerk to start progressing this project.
- d. The Clerk received a request from the BIU Group to install a clothing bank at another of our sites.

It was proposed by Cllr Yates, seconded by Cllr Shurville and unanimously **RESOLVED** that a clothing bank in support of Thames Valley Air Ambulance should be installed at Ascot Jubilee Recreation Ground.

CM 8287 MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL

No committees or Special Meetings of Council have taken place since the last meeting. **Noted.**

CM 8288 QUESTIONS

None received.

CM 8289 REPORTS FROM BFC WARD COUNCILLORS

None received.

CM 8290 REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES

The Chairman reported that WPC has achieved Green Flag Status on THREE of its grounds;

Carnation Hall Grounds – 11 successive year

Locks Ride – 7th successive year

Allsmoor Field – FIRST YEAR

The Clerk was asked to pass on Council's huge thanks to Paul Craven and his team on these fantastic results.

The Chairman's report was attached at Appendix 3.

Noted.

CM 8291 CLERK'S REPORT

The Clerk's Report was attached at Appendix 4.

It was proposed by Cllr Shurville, seconded by Cllr Yates and unanimously

RESOLVED that the Clerk should purchase 2 off Apple iPad Pro's, one to be used by the Chairman of Council and one to be used by the office and the Chairman will use a new email account – chairman@winkfieldparishcouncil.gov.uk which will be accessed from the iPad and all emails raised by the Chairman will be via this address..

CM 8292 NEIGHBOURHOOD DEVELOPMENT PLAN

The Chairman gave a verbal update to the present time.

There have been no changes to the NDP financial spreadsheet.

The Clerk was asked to ensure copies of the NDP minutes are forwarded to all Councillors once they are prepared (in draft).

CM 8293 CAPITAL PROJECT UPDATE

An updated position of 2018-19 capital projects was attached at Appendix 5. Cllr Atkinson asked the Office to obtain a location list of all defibrillators in the area and promote this on social media. **Noted.**

CM 8294 LITTER PICK

Cllr Ms Gaw will provide an update at the next meeting and asked all Councillors to contact her if they are willing to lead on a litter pick in their local area thus hopefully covering as much of the Parish as possible.

CM 8295 STAFFING AND STRATEGY MEETING SCHEDULE

Consideration was given to changing the dates of the forthcoming Staffing and Strategy meetings.

It was proposed by Cllr Tarrant, seconded by Cllr Paxton, and unanimously

RESOLVED that the next meeting of the Staffing and Strategy Meeting should take place on 14th August and the date for the following meetings to be discussed at that meeting.

CM 8296 SPEEDING

WPC notes local residents' concern re speeding on both the Chavey Down Road and Forest Road. Consideration was given to installing archer strips on both these roads working with the local Resident Association, WRRRA, to determine the exact locations.

BFC are carrying out surveys (7 days) in October and would be happy to include the ones we want at a cost of £180 per site. WPC would need to send BFC an 'X marks the spot' plan along with a description of the issue which WPC are exploring.

It was proposed by Cllr Wall, seconded by Cllr Atkinson, and unanimously

RESOLVED that all Councillors should send details of any locations they would wish to be considered for archer strips to the Clerk who will compile a list to be considered at the next Planning and Highways Meeting. The Clerk to contact both the WRRRA and the CDA (Chavey Down Association) for their input to the list.

LEISURE ITEMS – Cllr Shurville led on the Leisure items.

CM 8297 LOCKS RIDE

The Locks Ride Working Party met on Friday 22nd June. Various suggestions and options for the future of the site were discussed and it was agreed that the office would obtain ball park figures for relocating the grounds team store and the cost of a replacement building and a further Working Party will be arranged. **Noted.**

CM 8298 BFC TRANSFER OF SITES

Nothing to report. **Noted.**

CM 8299 KING GEORGE V PLAY AREA UPGRADE

The pre site meeting with the contractors is to take place on 24th July. Details will be forwarded to all members of the Working Party.

The Chairman reported that he is currently investigating the options for the installation of toilets on the site. Cllr Atkinson commented that plans should commence for the opening ceremony.

Noted.

CM 8300 CYCLE RIDE

Cllr Parkin reported on the success of the recent Cycle Ride. Numbers were down a little on previous years which was a little disappointing but there were other major sporting events on the same day and of course it was very hot.

CM 8301 ASHER RECREATION GROUND

The WPC Working Party met with members of The Cranbourne Society on 15th June to discuss the possibility of a community facility being built on Asher Recreation Ground – notes of the meeting were attached at Appendix 6.

Following a written vote it was proposed by Cllr Wall, seconded by Cllr Mrs Michie, and unanimously

RESOLVED that Cllrs Parkin, Shurville and Tarrant are to be the WPC Lead Members and Cllrs Mrs Hayes, Paxton and Mrs Tilbury Reserve Members of the Working Party which will comprise three Members of WPC and three Members of The Cranbourne Society to pursue this possibility further.

Note: The next meeting of the Working Party will take place on Friday 27th July.

CM 8302 CRESTS ON PILLARS AT KING GEORGE V RECREATION GROUND

Consideration was given to Paul Craven's request to remove the two concrete pillars either side of the carpark entrance and reposition them at the entrance to the sundial garden.

It was proposed by Cllr Parkin, seconded by Cllr Wall, and unanimously

RESOLVED that the office should:

- investigate the history of the plaques on the pillars;
- explore excavating the pillars including the bases which are underground in order that they will have more stability when re-positioned;
- ensure any work on the pillars/plaques conforms to the legal framework that protects scheduled monuments; and
- report back to Council.

FINANCE ITEMS – Cllr Yates led on the Finance Items

CM 8303 INVESTMENTS

The following sum is currently invested in a Money Market Call account:

HSBC £ 70,000.00 0.30%

The following sum is currently invested on a 95 day notice deposit:

Nationwide £100,032.06 0.70%

The following sum is currently invested in a Liquidity Manager 95 Day account:

NatWest £100,714.50 0.40%

The following sum is currently invest in a 30 day Time Deposit:

Santander £100,847.67 0.10%

Cllrs Tarrant and Yates reported their findings on investments with other mainstream banks.

It was proposed by Cllr Ms Blyth, seconded by Cllr Mrs Tilbury, and unanimously

RESOLVED Cllr Yates will prepare a report for further investment options for consideration at the next meeting of Council.

CM 8304 ORDERS FOR PAYMENT

It was proposed by Cllr Parkin seconded by Cllr Tarrant and unanimously

RESOLVED that the payments covering the period 26th May – 18th June 2018 which were attached at Appendix 7 be approved for payment.

CM 8305 FINANCIAL POSITION AS AT 31ST MAY 2018

Balance of all Bank A/C's & Investments	
Co-operative	6,262.12
HSBC	550,642.74
Lloyds	102,218.52
NatWest	102,275.76
Nationwide	100,032.06
Santander	100,847.67
Petty Cash	300.00
Locks Ride Float	350.00
	962,928.87
Amount Due to Creditors	(63,198.98)
Amount Due from Debtors	16,588.01
Available Funds	916,317.90

Full bank reconciliations are available in the Parish Office. These will be approved by The Clerk and the Chairman of Council. The comparison of actual expenditure against budget up to 31st May 2018 was attached at Appendix 8. **Noted.**

CM 8306 REQUESTS FOR FINANCIAL ASSISTANCE

The budget for Donations for the current year is now £9,000 to include General Donations, Churchyard Maintenance Grants and Village Hall Grants plus £2,000 for Minor Community Grants (Total £11,000)

Details of donations made in 2016/17, 2017/18 and 2018/19 were given in Appendix 9.

- i) No new applications received.
- ii) No urgent grant applications received. **Noted.**

CM 8307 DATES FOR THE DIARY

Summer of Fun Day, Locks Ride – 22nd August, 11am-3pm

Litter Pick – 14th October

Arts Week – 21st – 28th October **Noted.**

CM 8308 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Cllr Mrs Michie, seconded by Cllr Ms Blyth and unanimously

RECOMMENDED that pursuant to the Public Bodies (Admissions to Meetings) Act 1960, members of the press and public be excluded from the meeting during consideration of the following matters.

CM 8309 FUTURE MANAGEMENT OF MARTIN'S HERON AND THE WARREN COMMUNITY CENTRE

The Chairman updated Council on the latest developments.

Chairman