



Minutes of a Meeting of the
STAFFING AND STRATEGY COMMITTEE
of the Winkfield Parish Council
held at Carnation Hall, Chavey Down Road, Winkfield
on Tuesday 12th June 2018 from 7.30-8.28pm

Those present:

Cllr Mrs A Michie
Cllr S Tarrant

Cllr D Parkin (Chairman)

Cllr G Paxton

Officer: Mrs Annemarie Edwards, Clerk

SS 458 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Atkinson.

SS 459 DECLARATION OF INTEREST

None declared.

SS 460 MINUTES OF THE PREVIOUS MEETINGS

It was proposed by Cllr Mrs Michie, seconded by Cllr Warren and unanimously

RECOMMENDED that the minutes of the Staffing and Strategy Committee held on 6th February 2018 and ratified at Council on 20th February 2018 were confirmed and signed.

SS 461 POLICIES REVIEW

The following policies were considered/reviewed:

- i. New CIL Policy for adoption was attached at Appendix 1. The Clerk has drafted this policy gleaned information from SLCC and the Government website.
- ii. New Unauthorised Traveller Encampment Action Policy was attached at Appendix 2.
- iii. The current Social Media Policy dated November 2014 was attached at Appendix 3.
- iv. The current Training, Statement of Intent dated January 2010 was attached at Appendix 4.

It was proposed by Cllr Tarrant, seconded by Cllr Paxton and unanimously

RECOMMENDED that:

- i. The New CIL Policy which was attached at Appendix 1 be adopted with the provision that this may be reviewed within six months should the need arise.
- ii. To adopt the new Unauthorised Traveller Encampment Action Policy which was attached at Appendix 2.
- iii. The Social Media Policy which was attached at Appendix 3 be adopted with the provision that this may be reviewed within six months should the need arise.
- iv. To adopt the Training, Statement of Intent Policy which was attached at Appendix 4.

SS 462 CHAIRMAN'S UPDATE

The Chairman reported that he has been very active with Parish business over the past few weeks and will make a full report to Council on 19th June. Going forward the Chairman advised that he will make a monthly report to Council.

SS 463 PLAY EQUIPMENT IN THE PARISH GENERALLY

Consideration was given to the condition of the play equipment in the Parish. (This item was deferred to this Committee at the last full meeting of Council.)

It was proposed by Cllr Mrs Michie, seconded by Cllr Warren and unanimously

RECOMMENDED that a full review of all play areas should be carried out during the budget setting process for 2019/2020 and this item to be placed on the July Council agenda for full discussion.

SS 464 PARISH CHAMPIONS

Consideration was given to the way forward with regard to Parish Champions. The Champions for 2017/18 were:

- a. **THREE** Highways Champions - Cllrs Ms Gaw, Mrs Hayes and Parkin
- b. **THREE** Environment Champions – Cllrs Mrs Hayes, Paxton and Wall
- c. **ONE** Planning Champion – Cllr Shurville
- d. **TWO** Health Champions – Cllrs Barreto and Mrs Tilbury
- e. **THREE** Funding Champions – Cllrs Atkinson, Mrs Hayes and Parkin
- f. **ONE** Air Champion – Cllr Mrs Tilbury

It was proposed by Cllr Warren, seconded by Cllr Parkin and unanimously

RECOMMENDED that the following actions should be considered at full Council:

- a. **THREE** Highways Champions - not needed as highways issues are discussed at the Planning and Highways Committee and regularly with BFC at the Winkfield Traffic meetings held with senior members of BFC
- b. **THREE** Environment Champions – Cllrs Mrs Hayes, Paxton and Wall – these Champions should continue but a joint report should be made six monthly to Council as to its progress/activities
- c. **ONE** Planning Champion – not needed as planning issues are discussed at the Planning and Highways Committee on a monthly basis
- d. **TWO** Health Champions – not needed as any health matters requiring WPC attention can be discussed at Council as and when they arise
- e. **THREE** Funding Champions – not needed as any details of funding opportunities can be discussed at Council as and when they arise
- f. **ONE** Air Champion – not needed as any issues relating to Heathrow Airport can be discussed at Council as and when they arise

SS 465 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Cllr Warren, seconded by Cllr Parkin and unanimously

RECOMMENDED that pursuant to the Public Bodies (Admissions to Meetings) Act 1960, members of the press and public be excluded from the meeting during consideration of the following matters.

SS 466 STAFFING

It was proposed by Cllr Parkin, seconded by Cllr Paxton and unanimously

RECOMMENDED that this Committee start discussions to review the structure of the Parish Council going forward and this item placed on the Staffing and Strategy Agenda each time it meets whilst this process continues.

SS 467 CHANGE OF NAME

Consideration was given to the suggestion to change Winkfield Parish Council's name. The word 'Parish' causes much confusion in the local community – very often confused with the Church. Most people do not realise that WPC is a Local Government Authority. Suggestions:

- Winkfield Community Council;
- Winkfield Village Council;
- Winkfield Neighbourhood Council.

Members did not feel that any of the above suggestions fitted Winkfield Parish Council.

It was proposed by Cllr Tarrant, seconded by Cllr Mrs Michie and unanimously

RECOMMENDED that the Clerk should investigate/check the legalities relating to the possibility of changing the name to Winkfield Council.

Cllr David Parkin
Chairman