



Mrs Annemarie Edwards
Clerk of the Council

11th July 2018

To: All Members of Winkfield Parish Council

Dear Councillor

You are hereby summoned to attend a **Meeting of Winkfield Parish Council** to be held in Carnation Hall, Chavey Down Road, Winkfield Row, on **Tuesday 17th July 2018** at 7.30pm when it is proposed to transact the business specified in the Agenda hereto.

Yours sincerely

Annemarie Edwards

Clerk of the Council

This meeting will be conducted strictly in accordance with Standing Orders as adopted by Council in July 2017. In particular, all Councillors are reminded to acquaint themselves with paragraphs 11 (Rules of Debate) and 14 (Respect for the Chair).

In order to avoid interruptions to the business of the Council, Councillors, officers and members of the public are required to ensure that mobile phones are switched off before the commencement of the meeting.

Prior to the commencement of the meeting a time not exceeding 10 minutes is available to the public to address the Members of the Council on any matter relevant and within the Council's responsibility or which affects its area.

Members should note that in the event of the fire alarm going off, they should make their way quickly to the fire exits, either via the lounge door or through the kitchen and out through the door to the grounds and make their way to the fire assembly point (the part of the car park near the pedestrian access to Chavey Down Road/Mushroom Castle Lane).

A G E N D A

1. APOLOGIES FOR ABSENCE

It would be helpful if Councillors could personally notify the Clerk of the Council by midday of the meeting of any intended absence along with the reason.

2. DECLARATION OF INTEREST

Members are required to declare any personal or prejudicial interests in relation to any items on the agenda.

3. MINUTES OF THE PREVIOUS MEETING

To Sign as a correct record the Minutes of the Meeting of Council held on 19th June 2018 (copy attached).

4. COMMUNICATIONS/CORRESPONDENCE

All copies of agendas and minutes of Bracknell Forest Borough Council are available on its web site. Bulletins from the SE Employers organisation are now only available on its website.

- a. Letter received from Peter Vangucci, North Ascot Community Association, dated 20th June 2018 is attached at Appendix 1.
- b. Letter received from Winkfield Row Residents Association dated 1st July 2018 is attached at Appendix 2 – the Clerk will respond.
- c. A request has been received from Jean Birchmore to place a memorial bench at Blackmoor Playspace in memory of her husband Les Birchmore who passed away in March this year. Jean and Les Birchmore were gatekeepers for WPC for many years and Les was well known to the local community.

5. MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL

No committees or Special Meetings of Council have taken place.

6. QUESTIONS

None received.

7. REPORTS FROM BFC WARD COUNCILLORS

None received.

8. REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES

The Chairman's Report is attached at Appendix 3

9. CLERK'S REPORT

The Clerk's Report is attached at Appendix 4

10. NEIGHBOURHOOD DEVELOPMENT PLAN

The Chairman to give a verbal update to the present time. There have been no recent changes to the NDP financial spreadsheet.

11. CAPITAL PROJECT UPDATE

An updated position of 2018-19 capital projects is attached at Appendix 5.

12. LITTER PICK

Cllr Mrs Gaw to update the meeting.

13. STAFFING AND STRATEGY MEETING SCHEDULE

To Consider changing the dates of the Staffing and Strategy meetings as follows:

7th August – move to 14th August

6th November – move to 13th November

5th February 2019 – move to 12th February 2019

14. SPEEDING

WPC notes local residents' concern re speeding on both the Chavey Down Road and Forest Road. To Consider installing archer strips on both these roads working with the local Resident Association, WRRRA, to determine the exact locations.

BFC are carrying out surveys (7 days) in October and would be happy to include the ones we want at a cost of £180 per site. WPC would need to send BFC an 'X marks the spot' plan along with a description of the issue which WPC are exploring.

LEISURE ITEMS

15. LOCKS RIDE

The Locks Ride Working Party met on Friday 22nd June. Various suggestions and options for the future of the site were discussed and it was agreed that the office would obtain ball park figures for relocating the grounds team store and the cost of a replacement building and a further Working Party will be arranged.

16. BFC TRANSFER OF SITES

Nothing to report.

17. KING GEORGE V PLAY AREA UPGRADE

The Deputy Clerk will be attending a pre-site meeting with HAGS SMP on 24th July 2018.

The Chairman is investigating options for an outside toilet and will give an update.

18. CYCLE RIDE

The Chairman to give a report on the recent successful Annual Cycle Ride.

19. ASHER RECREATION GROUND

The WPC Working Party met with members of The Cranbourne Society on 15th June to discuss the possibility of a community facility being built on Asher Recreation Ground - notes of meeting attached at Appendix 6.

To Elect three members of Winkfield Parish Council to form a Working Party with three members of The Cranbourne Society to pursue this possibility further. A further meeting has been arranged for 27th July subject to WPC agreement.

20. CRESTS ON PILLARS AT KING GEORGE V RECREATION GROUND

To Consider Paul Craven's report as follows:

Unfortunately, I was unsuccessful in obtaining the 'lions' from the Crown Estate as discussed previously – the Crown Estate are going to reinstates them into Savill Gardens.

At King George V there are two concrete pillars at the entrance to the car park - inside these pillars are two crests for King Gorge V. These are not clearly visible as they are obscured by the gate when it is open.

I would like to remove the concrete pillars and move them to the entrance to the sundial where the lions were planned to go.

The concrete pillars will be cut off removed by a contractor and two pieces of fencing will be put in place of the pillars. The grounds team will reinstate the pillars to the entrance to the sundial area. The cost of this to cut and replace the fence is £500 which can be funded via the KGV maintenance.

FINANCE ITEMS

21. INVESTMENTS

The following sum is currently invested in a Money Market Call account:

HSBC	£ 70,000.00	0.30%
------	-------------	-------

The following sum is currently invested on a 95 day notice deposit:

Nationwide	£100,032.06	0.70%
------------	-------------	-------

The following sum is currently invested in a Liquidity Manager 95 Day account:

NatWest	£100,714.50	0.40%
---------	-------------	-------

The following sum is currently invest in a 30 day Time Deposit:

Santander	£100,847.67	0.10%
-----------	-------------	-------

Cllrs Tarrant and Yates are investigating potential investment options in light of the large amount of CiL funds received.

22. ORDERS FOR PAYMENT

A list of all payments covering the period 26th May 2018 – 18th June 2018 is attached at Appendix 7. All paperwork relating to these payments is available in the office.

(If you have any queries on any of the above accounts, please let the office know prior to the meeting so that an informed answer can be given.)

23. FINANCIAL POSITION AS AT 31ST MAY 2018

Balance of all Bank A/C's & Investments		
	Co-operative	6,262.12
	HSBC	550,642.74
	Lloyds	102,218.52
	NatWest	102,275.76
	Nationwide	100,032.06
	Santander	100,847.67
	Petty Cash	300.00
	Locks Ride Float	350.00
		962,928.87
	Amount Due to Creditors	(63,198.98)
	Amount Due from Debtors	16,588.01
	Available Funds	916,317.90

Full bank reconciliations are available in the Parish Office. These will be approved by The Clerk and the Chairman of Council.

The comparison of actual expenditure against budget up to 31st May 2018 is attached as Appendix 8.

24. REQUESTS FOR FINANCIAL ASSISTANCE

The budget for Donations for the current year is now £9,000 to include General Donations, Churchyard Maintenance Grants and Village Hall Grants plus £2,000 for Minor Community Grants (Total £11,000)

Details of donations made in 2016/17, 2017/18 and 2018/19 are given in Appendix 9.

To consider the following new applications received:

- i) None received.
- ii) Any other urgent grant applications received.

A letter of thanks has been received from MS Therapy Centre.

25. DATES FOR THE DIARY

Summer of Fun Day, Locks Ride – 22nd August

Litter Pick – 14th October

Arts Week – 21st – 28th October

26. EXCLUSION OF PRESS AND PUBLIC

To resolve that pursuant to Section 100 of the Local Government Act 1972, members of the press and public be excluded from the meeting during consideration of the following items relating to the following matters.

27. FUTURE MANAGEMENT OF MARTIN'S HERON AND THE WARREN COMMUNITY CENTRE