



Mrs Annemarie Edwards
Clerk of the Council

11th April 2018

To: All Members of Winkfield Parish Council

Dear Councillor

You are hereby summoned to attend a **Meeting of Winkfield Parish Council** to be held in Carnation Hall, Chavey Down Road, Winkfield Row, on **Tuesday 17th April 2018** at 7.30pm when it is proposed to transact the business specified in the Agenda hereto.

Yours sincerely

Annemarie Edwards

Clerk of the Council

This meeting will be conducted strictly in accordance with Standing Orders as adopted by Council in July 2017. In particular, all Councillors are reminded to acquaint themselves with paragraphs 11 (Rules of Debate) and 14 (Respect for the Chair).

In order to avoid interruptions to the business of the Council, Councillors, officers and members of the public are required to ensure that mobile phones are switched off before the commencement of the meeting.

Prior to the commencement of the meeting a time not exceeding 10 minutes is available to the public to address the Members of the Council on any matter relevant and within the Council's responsibility or which affects its area.

Members should note that in the event of the fire alarm going off, they should make their way quickly to the fire exits, either via the lounge door or through the kitchen and out through the door to the grounds and make their way to the fire assembly point (the part of the car park near the pedestrian access to Chavey Down Road/Mushroom Castle Lane).

A G E N D A

1. APOLOGIES FOR ABSENCE

It would be helpful if Councillors could personally notify the Clerk of the Council by midday of the meeting of any intended absence along with the reason.

2. DECLARATION OF INTEREST

Members are required to declare any personal or prejudicial interests in relation to any items on the agenda.

3. MINUTES OF THE PREVIOUS MEETING

To Sign as a correct record the Minutes of the Meeting of Council held on 20th March 2018 (copy attached).

4. COMMUNICATIONS/CORRESPONDENCE

All copies of agendas and minutes of Bracknell Forest Borough Council are available on its web site. Bulletins from the SE Employers organisation are now only available on its website.

- a. Future of the Broadmoor Alert System. Letter received from BFC advising that Broadmoor Hospital has announced that because of the age and condition of a number of the sirens they will be decommissioning them all in 2019, although one siren will remain within the perimeter of the hospital. Any sirens that fail between now and 2019 will not be replaced. A new Alert system is to be put in place – see Appendix A.

5. MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL

No meetings since last meeting of Council.

6. QUESTIONS

None received.

7. REPORTS FROM BFC WARD COUNCILLORS

Report to Winkfield Parish Council from Harmans Water Councillors

Transfer of MHTW Community Centre: We are pleased with the progress on this and note that operational questions from user groups are being addressed. Hopefully the transition will be as seamless as possible. We are delighted by the support of local residents in agreeing to the transfer to Winkfield Parish Council.

SWR consultation: Good news - we have heard that South Western Railway will not be reducing services from Martin's Heron station, following a strong response from residents. We put out leaflets and handed them out on the station. We also spoke to many rail users.

Local Plan: A number of staffed exhibitions were held, including at Martin's Heron. The consultation has now finished, and council officers are going through the responses. There will be a report back later this year, and the submission version of the plan will be prepared for publication in the autumn.

Martin's Heron junction: work is moving forward, now that the source of a leak has been found and South East Water have carried out the necessary repairs.

Parking: This remains a cause of concern to local residents. We are working to tackle the issues.

8. REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES

None received.

9. CLERK'S REPORT

See Appendix 1.

10. NEIGHBOURHOOD DEVELOPMENT PLAN

The Chairman to give a verbal update to the present time.
There have been no changes to the previous NDP financial spreadsheet as at 14th February 2018 presented at the last meeting.

11. CAPITAL PROJECT UPDATE

An updated position of 2017-18 capital projects is attached at Appendix 2.

12. MAY DAY FAIR

Cllrs Ms Blyth and Polydorou to report.

13. LITTER PICK

Cllr Mrs Gaw would like Council to Consider organising a Litter Pick.

14. RISK MANAGEMENT POLICY REVIEW

The Clerk, Deputy Clerk/RFO and HdGMF have reviewed the Risk Management Policy – Appendix 3 (changes highlighted).

To Consider and Adopt the revised Risk Management Policy.

LEISURE ITEMS

15. LOCKS RIDE

The cabin has been open during the Easter school holidays but visitors to the site have been low due to the poor weather. As the weather forecast looks to be improving this week, the cabin will be opened daily from 11am – 5pm and advertised on the website and Facebook.

16. FUTURE MANAGEMENT OF MARTIN'S HERON AND THE WARREN COMMUNITY CENTRE

Awaiting receipt of the draft agreement from BFC.

17. BFC TRANSFER OF SITES

Nothing further to report at this time – waiting to hear back from BFC.

18. KING GEORGE V PLAY AREA UPGRADE

The working party met with the representative from Hags SMP to review the layout of the proposed play area and make adjustments. A new visual plan has now been received.

A public consultation exercise will be held on Thursday 26th April at KGV to coincide with the school finishing times to receive feedback on the proposed plan.

It is hoped that the order will be placed by 30th April 2018 and that works will commence at the start of the summer holidays.

19. BENCH AT ALLSMOOR FIELD IN MEMORY OF MALCOLM YOUNG

To Consider installing a bench at Allsmoor Field in memory of Malcolm Young. See Appendix 4.

20. WWI MEMORIAL

BFC has agreed that we can install a WWI commemorative planter adjacent to the noticeboard on Savernake Park. To Agree.

21. CYCLE RIDE

The Chairman to give an update.

22. MAGNOLIA AND CAMELLIA SHOW, SAVILL GARDENS

Paul Craven entered some of the Parish trees and shrubs into the Magnolia and Camellia Rhododendron show which was held at Savill Gardens on the weekend of the 7th/8th April. The show also allowed other plants as well. Paul entered 7 classes - 5 ornamentals and 2 conifers.

Even though we did not win any prizes it was a great experience, the Parish was competing against some top gardens.

Having the knowledge of what to expect and how to arrange the specimens has put WPC in good stead for the entry next year.



These are the seven varieties ready to be entered.



This was our best entry

FINANCE ITEMS

23. INVESTMENTS

The following sum is currently invested in a Money Market Call account:

HSBC	£100,000.00	0.30%
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The following sum is currently invested on a 95 day notice deposit:

Nationwide	£100,032.06	0.70%
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The following sum is currently invested in a Liquidity Manager 95 Day account:

NatWest	£100,647.20	0.40%
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The following sum is currently invest in a 30 day Time Deposit:

Santander	£100,847.67	0.10%
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24. ORDERS FOR PAYMENT

A list of all payments covering the period 15th March 2018 - 31st March 2018 is attached at Appendix 5. All paperwork relating to these payments is available in the office.

(If you have any queries on any of the above accounts, please let the office know prior to the meeting so that an informed answer can be given.)

25. FINANCIAL POSITION AS AT 31st MARCH 2018

Balance of all Bank A/C's & Investments		
	Co-operative	6,261.33
	HSBC	118,365.08
	Lloyds	102,079.50
	NatWest	102,174.10
	Nationwide	100,032.06
	Santander	100,847.67
	Petty Cash	300.00
	Locks Ride Float	350.00
		530,409.74
	Amount Due to Creditors	(37,974.27)
	Amount Due from Debtors	12,987.24
	Available Funds	505,422.71

Full bank reconciliations are available in the Parish Office. These will be approved by The Clerk and the Chairman of Council.

26. REQUESTS FOR FINANCIAL ASSISTANCE

The budget for Donations for the current year is now £9,000 to include General Donations, Churchyard Maintenance Grants and Village Hall Grants plus £2,000 for Minor Community Grants (Total £11,000)

Details of donations made in 2016/17, 2017/18 and 2018/19 are given in Appendix 6.

To consider the following new applications received:

i) **Berkshire Multiple Sclerosis Therapy Centre**

Application form, Statement of Financial Activities and Balance Sheet are attached as Appendix 7. The full annual report will be available at the meeting. **Grant requested - £500.00 towards running costs to continue providing services to members and anyone newly diagnosed.**

ii) **Cranbourne Primary School PTA**

Application form, covering letter and Receipts & Payments account attached as Appendix 8. **Grant requested - £2,480.00 towards outdoor sheltered seating area, shade sails and picnic tables and playground markings.**

iii) Any other urgent grant applications received.

27. DATES FOR THE DIARY

Hanging Basket Workshop - 23rd May

Cycle Ride - 24th June 2018

Summer of Fun Day, Locks Ride – 22nd August

Arts Week – 21st – 28th October