



Minutes of the Meeting of Winkfield Parish Council
held at Carnation Hall, Chavey Down Road, Winkfield
on Tuesday 20th March 2018 from 7.30pm-8.57pm

Those present:

Chairman: Cllr D Parkin

Councillors:

Cllr N Atkinson	Cllr O Barreto	Cllr Ms E Blyth	Cllrs Ms M Gaw
Cllr Mrs D Hayes	Cllrs Mrs S Luker	Cllr J Masters	Mrs A Michie
Cllr G Paxton	Cllr N Polydorou	Cllr F Shurville	Cllr S Tarrant
Cllr Mrs C Tilbury	Cllr R Warren		

Officers:

Mrs Annemarie Edwards, Clerk
Mrs Marcia Milsom, Deputy Clerk
Mr Paul Craven, Head of Grounds, Maintenance & Facilities

CM 8162 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Wall and Yates.

CM 8163 DECLARATION OF INTEREST

None declared.

CM 8164 MINUTES OF THE PREVIOUS MEETING

It was proposed by Cllr Shurville, seconded by Cllr Mrs Michie, and with one abstention

RESOLVED that the minutes of the Meeting of Council held on 20th February 2018 after adding Cllr J Masters to the attendance record (copy was attached) were confirmed and signed.

CM 8165 COMMUNICATIONS/CORRESPONDENCE

All copies of agendas and minutes of Bracknell Forest Borough Council are available on its web site. Bulletins from the SE Employers organisation are now only available on its website.

None received.

- a. Email received from BFC Highways re footpath improvement/pedestrian barrier between Bowyer Walk and Druce Wood. Cllr Paxton to report. Note: BFC are not planning any changes.
- b. Email received from BFC advising changes to bus route 702 with implications to local residents.

Noted

CM 8166 MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL

No committee meetings have been held since the last full Council.

CM 8167 QUESTIONS

None received.

CM 8168 REPORTS FROM BFC WARD COUNCILLORS

Cllr Mrs Hayes reported that the planning application for 26 Blackmoor Wood was on the agenda for BFC Planning Committee Meeting this week and there were many inaccuracies in the paperwork. Cllr Ms Gaw advised of a recent accident involving a child on Lovell Road.

Noted.

CM 8169 REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES

Cllr Paxton reported that he had attended the recent North Ascot Community Association meeting. The centre continues to thrive.

Noted.

CM 8170 PARKING ON LOCKS RIDE PAVEMENTS

Cllr Mrs Luker reported that she hears of many local complaints re obstruction of the footpath along Locks Ride. Cllr Mrs Luker provided photographs of same. This is an ongoing worrying issue as many parents with pushchairs have to go into the road to pass parked vehicles. Cllr Parkin advised that this will be added to the next meeting with BFC Highways for discussion.

CM 8171 CLERK'S REPORT

The Clerk gave a verbal report. The main points were:

Meeting with Thames Water and BFC, 15th February with DP and ST – the notes of this meeting have been circulated to all. Main issues remain – slow progress.

Issues around Malt Hill/Hayley Green

TW's view continues to be that the Poplar tree roots continue to be the main cause of problems. In the dryer weather, TW is going to line the sewers to prevent roots entering TW to install low leak covers on manholes particularly on the Montessori site.

Sewer Junction at Pump House

The issue of the flawed design of the sewer junction remains unresolved. GI advised that it could be another 'root' problem entering the sewers. WPC disagreed.

Issues in Bracknell Road, Brockhill

The problems here result, in the main, from poor riparian management. A meeting with BFC, EA, WPC and stakeholders is taking place on Wednesday 22nd March.

Fly Tipping of waste products such as oil causing major issues

GI reported that the main culprit causing these issues has been found and dealt with. DP advised that Martin's Heron and The Warren has been experiencing some blockages. CM will consider a leaflet-drop in the area advising of what to do should blockages occur.

Future Development/Growth

TW advise 'We are supporting Bracknell BC and their consultants'.

Arts Week Meeting – Planning in full swing.

Summer of Fun – Planning in full swing. DON'T FORGET – if you shop in Tesco ask for the blue tokens and pop them in the container by the exit doors – the more tokens the more grant we receive.

Cycle Ride – Preparations are on track for this year's event – **25th ANNIVERSARY!** If anyone knows of anyone willing to help with marshalling, please let the office know.

Newsletter – the latest newsletter was distributed in February - it is packed with information.

Hanging Basket Workshop – this event takes place on 23rd May and we are expecting a lot of bookings once we start taking bookings on 16th April!

BFC Draft Local Plan – The Chairman and I have met with:

BFC Highways, WRRRA and Cllr Virgo to discuss the highways issues relating to the proposals and to glean an understanding of how the traffic projections/numbers are obtained.

Chief Officer Planning and Head of Planning to discuss the many issues picked up by speaking with our Resident Associations and the community.

Crown Estate to hear their proposals for WINK22. The Crown Estate would welcome the opportunity of sharing their proposals with WPC if and when they move forward.

General Data Protection Regulation Training Sessions – BFC hosted two training sessions and we had attendees at both including all our office staff and Paul Craven. I was very disappointed that despite Councillors agreeing to attend there were a number of last minute cancellations and this resulted in a needless cost to the Parish and only just over one-third of Councillors received this important training.

Noted.

CM 8172 WPC RESPONSE TO BFC's DRAFT LOCAL PLAN

Consideration was given to the draft WPC response as circulated to Councillors on 16th March 2018 and available in the office and at the meeting.

Much discussion took place and some changes made to the document at the meeting.

It was proposed by Cllr Tarrant seconded by Cllr Mrs Luker and with one abstention

RESOLVED that the draft presented at the meeting and with additional changes made at the meeting be forwarded to BFC and all local BFC Ward Councillors and Residents Associations be provided with a digital copy.

CM 8173 NEIGHBOURHOOD DEVELOPMENT PLAN

The Chairman gave a verbal update to the present time.

There have been no changes to the previous NDP financial spreadsheet as at 14th February 2018 presented at the last meeting.

Noted.

CM 8174 CAPITAL PROJECT UPDATE

An updated position of 2017-18 capital projects was attached at Appendix 2.

Noted.

CM 8175 MAY DAY FAIR

Cllrs Ms Blyth and Polydorou have joined the May Day Fair Committee. Cllrs Ms Blyth and Polydorou gave a short report of their involvement.

LEISURE ITEMS

CM 8176 LOCKS RIDE

- i. The Cabin continues to open weekends only to cover sports usage and will open daily from 30th March over the school holidays;
- ii. The LR Working Party will meet shortly to discuss the site and proposed changes in detail.

Noted.

CM 8177 FUTURE MANAGEMENT OF MARTIN'S HERON AND THE WARREN COMMUNITY CENTRE

The Clerk joined the MHWCC Trustees on Tuesday 13th March and advised on progress to date.

BFC has reported that the 'legals' are underway and hopefully we should receive a first draft of an agreement shortly (this is currently with Tesco's solicitors). It was agreed that the carparking arrangements for the Centre need to be clarified as this could be an issue for the successful operation of the Centre. The Clerk will endeavour to speak with the Store Manager.

Noted.

CM 8178 BFC TRANSFER OF SITES

Nothing further to report at this time – waiting to hear back from BFC. **Noted.**

CM 8179 KING GEORGE V PLAY AREA UPGRADE

The tenders have now been reviewed and scored by the Working Party and a preferred supplier selected. The unsuccessful bidders have been notified. The KGV Working Party met with the successful contractor this evening prior to this meeting and discussed minor changes. An updated plan is awaited after which consultations with local residents/users will be arranged.

Noted.

CM 8180 UPDATE FROM THE HEAD OF GROUNDS MAINTENANCE AND FACILITIES

This was attached at Appendix 3. **Noted.**

CM 8181 WWI MEMORIAL

Consideration was given to the report attached at Appendix 3a with regard to selection of one WWI memorial. Note: It was resolved at last Council to install a memorial planter outside the Parish Office.

It was proposed by Cllr Paxton, seconded by Cllr Ms Blyth and unanimously

RESOLVED that the location for the second memorial should be at Savernake Park. Paul Craven to obtain agreement from BFC and advise local BFC Ward Councillors.

FINANCE ITEMS – In Cllr Yates absence Cllr Parkin led on the Finance Items

CM 8182 INVESTMENTS

The following sum is currently invested in a Money Market Call account:

HSBC	£100,000.00	0.30%
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The following sum is currently invested on a 95 day notice deposit:

Nationwide	£102,142.90	0.40%
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The following sum is currently invested in a Liquidity Manager 95 Day account:

NatWest	£100,579.96	0.40%
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The following sum is currently invest in a 12 month Time Deposit:

Santander	£100,000.00	0.85%
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It was proposed by Cllr Tarrant, seconded by Cllr Shurville and unanimously

RESOLVED that the Santander 12 month Time Deposit should be allowed to roll over for another 12 month term.

CM 8183 ORDERS FOR PAYMENT

It was proposed by Cllr Paxton seconded by Cllr Mrs Luker and unanimously

RESOLVED that the payments covering the period 15th February 2018 - 14th March 2018 which were attached at Appendix 4 be approved for payment.

CM 8184 FINANCIAL POSITION AS AT 28th FEBRUARY 2018

Balance of all Bank A/C's & Investments		
	Co-operative	6,430.40
	HSBC	150,184.09
	Lloyds	102,055.66
	NatWest	102,142.90
	Nationwide	100,032.06
	Santander	100,000.00
	Petty Cash	300.00
	Locks Ride Float	350.00
		561,495.11
	Amount Due to Creditors	(26,840.75)
	Amount Due from Debtors	10,586.45
	Available Funds	545,240.81

Full bank reconciliations are available in the Parish Office. These will be approved by The Clerk and the Chairman of Council.

Noted.

CM 8185 REQUESTS FOR FINANCIAL ASSISTANCE

The budget for Donations for the current year is now £9,000 to include General Donations, Churchyard Maintenance Grants and Village Hall Grants plus £2,000 for Minor Community Grants (Total £11,000)

Details of donations made in 2014/15, 2015/16, 2016/17 and 2017/18 were given in Appendix 5.

Noted.

There have been no new or urgent grant applications received.

Letters of thanks have been received from South East Berks Gang Show and Youthline UK.

CM 8161 DATES FOR THE DIARY

Hanging Basket Workshop - 23rd May
Cycle Ride - 24th June 2018
Summer of Fun Day, Locks Ride – 22nd August
Arts Week – 21st – 28th October

Chairman
Cllr David Parkin