



Minutes of the Meeting of Winkfield Parish Council  
held at Carnation Hall, Chavey Down Road, Winkfield  
on Tuesday 20<sup>th</sup> February 2018 from 7.30pm-8.54pm

Those present:

Chairman: Cllr D Parkin

Councillors:

Cllr N Atkinson	Cllr Ms E Blyth	Cllrs Ms M Gaw	Cllr J Masters
Cllr Mrs A Michie	Cllr G Paxton	Cllr N Polydorou	Cllr S Tarrant
Cllr Mrs C Tilbury	Cllr R Warren	Cllr C Yates	

Officers:

Mrs Annemarie Edwards, Clerk;

Mrs Marcia Milsom, Deputy Clerk

**CM 8138 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Mrs Luker, Shurville and Wall.

**CM 8139 DECLARATION OF INTEREST**

None declared.

**CM 8140 MINUTES OF THE PREVIOUS MEETING**

It was proposed by Cllr Mrs Michie, seconded by Cllr Warren and unanimously

**RESOLVED** that the minutes of the Meeting of Council held on 23<sup>rd</sup> January 2018 (copy was attached) were confirmed and signed.

**CM 8141 COMMUNICATIONS/CORRESPONDENCE**

All copies of agendas and minutes of Bracknell Forest Borough Council are available on its web site. Bulletins from the SE Employers organisation are now only available on its website.  
None received.

- a. Email received from PCSO Gary Clarke re road safety around the Ascot Heath Schools. **Noted.**
- b. Email notification of the inauguration of the Winkfield Row Residents Association (WRRRA) and a copy of their Constitution. **Noted**

**CM 8142 MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL**

Staffing and Strategy, 6<sup>th</sup> February 2018 (minutes were attached).

It was proposed by Cllr Paxton, seconded by Cllr Michie and unanimously

**RESOLVED** that the recommendations contained therein are received and adopted.

**CM 8143 QUESTIONS**

None received.

## **CM 8144 REPORTS FROM BFC WARD COUNCILLORS**

Cllr Ms Gaw reported:

- a. the Squirrels Public House had shut and believed the plan is for it to be sold on.
- b. Crouch Lane – there is damage to verges and drainage and residents are really upset.  
Operations are due to finish imminently.

**Noted.**

## **CM 8145 REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES**

Cllr Paxton reported that he had reviewed the BFCs Draft Thames Basin Heaths Special Protection Area Supplementary Planning Document in detail and reported that a great deal of the document comprised factual data and a lot of obvious statements. No response from WPC was submitted.

Cllr Mrs Michie re the Parochial Charities reported that Tigglewinkles was the new nursery operating out of Popel's Hall; the flats are all occupied; there has been a small increase in the rents; a little more lighting has been installed at the front.

**Noted.**

## **CM 8146 CLERK'S REPORT**

The Clerk's report was attached at Appendix 1.

**Noted.**

## **CM 8147 NEIGHBOURHOOD DEVELOPMENT PLAN**

The Chairman gave a short update on the recent activities of the NDP Steering Group reporting that the last meeting which was held on Monday 19<sup>th</sup> February provoked a great deal of discussion mainly based on the issue of the BFCs Draft Local Plan. Cllr Parkin was concerned that some of the comments made at the meeting called into question WPC's position on the BFC Draft Local Plan. Cllr Parkin explained in strong terms that until more information is available WPC is not able to take a position and stressed that the NDP and the BFC Draft Local Plan are two completely separate issues. The Group is still on schedule to produce a Plan later this year.

The NDP financial spreadsheet as at 16<sup>th</sup> January 2018 was attached at Appendix 2. **Noted.**

## **CM 8148 CAPITAL PROJECT UPDATE**

An updated position of 2017-18 capital projects was attached at Appendix 3

**Noted.**

## **CM 8149 MAY DAY FAIR**

The main organiser of the May Day Fair has approached WPC to enquire if it would be interested in taking over the management of this event. The Clerk has spoken to her and because of the fairly short amount of time between now and May Day it is hopeful that she will continue for this year but she cannot do it alone and volunteers are sought to help as much as possible. Cllrs Ms Blyth, Mrs Tilbury and Polydorou put their names forward. The Clerk will let the organiser know and arrange a meeting.

**LEISURE ITEMS** – In Cllr Shurville's absence the Chairman led on the Leisure items.

**CM 8150 LOCKS RIDE REFRESHMENT FACILITY**

- i. The Deputy Clerk gave an update on current operations.
- ii. The Working Party will meet shortly to move the project forward. **Noted.**

**CM 8151 FUTURE MANAGEMENT OF MARTIN'S HERON AND THE WARREN COMMUNITY CENTRE**

BFC has reported that the 'legals' are underway and hopefully we should receive a first draft of an agreement shortly.

**Noted.**

**CM 8152 BFC TRANSFER OF SITES**

Nothing further to report at this time.

**CM 8153 KING GEORGE V PLAY AREA UPGRADE**

The Deputy Clerk reported that four tenders were received and the Working Party met last week to open them. The Working Party had hoped to make a decision when it met but due to the large quantity of information and reports the Working Party Members will review the tenders over the next two weeks in their own time and a further meeting will be held and the successful supplier will be notified at next Council.

**Noted.**

**CM 8154 WWI MEMORIAL**

2018 marks the 100 year anniversary of World War 1 and communities are being encouraged to mark the event. Paul Craven has investigated possible memorial options which were attached at Appendix 4. Paul suggests it can be positioned opposite the bench that is currently in situ close to the flowerbed at KGV.

It was proposed by Cllr Mrs Tilbury, seconded by Cllr Ms Blyth and unanimously

**RESOLVED** that WPC should:

- a. Site a memorial planter outside the Parish Office after having obtained any necessary permissions from BFC; and
- b. Investigate installing a bench or a planter in the Forest Park area. Paul Craven was asked to report back to Council with any feasible sites and options to consider.

**CM 8155 MAGNOLA AND CAMELLIA SHOW, SAVILL GARDENS**

Paul Craven, Head of Grounds Maintenance and Facilities has requested that WPC has a presence at the forthcoming RHS Magnolia and Camellia Show at Savill Gardens, 7/8<sup>th</sup> April 2018. This will enable WPC to showcase some of the Parish Council trees (branches) and shrubs (stems). There is no cost to enter the show.

It was proposed by Cllr Warren, seconded by Cllr Mrs Michie and unanimously

**RESOLVED** that Paul Craven should go ahead with attending the RHS Magnolia and Camellia Show at Savill Gardens assisted by Cllr Paxton.

## **FINANCE ITEMS** – Cllr Yates led on the Finance Items

### **CM 8156 INVESTMENTS**

The following sum is currently invested in a Money Market Call account:

HSBC	£100,000.00	0.15%
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The following sum is currently invested on a 95 day notice deposit:

Nationwide	£101,025.40	0.55%
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The following sum is currently invested in a Liquidity Manager 95 Day account:

NatWest	£100,579.96	0.40%
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The following sum is currently invest in a 12 month Time Deposit:

Santander	£100,000.00	0.85%
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**Noted.**

### **CM 8157 ORDERS FOR PAYMENT**

It was proposed by Cllr Tarrant seconded by Cllr Parkin and unanimously

**RESOLVED** that the payments covering the period 16<sup>th</sup> January 2018 – 14<sup>th</sup> February 2018 which were attached at Appendix 6 be approved for payment.

### **CM 8158 FINANCIAL POSITION AS AT 31<sup>st</sup> JANUARY 2018**

<b>Balance of all Bank A/C's &amp; Investments</b>		
	Co-operative	6,430.40
	HSBC	173,714.31
	Lloyds	102,055.66
	NatWest	102,106.53
	Nationwide	100,032.06
	Santander	100,000.00
	Petty Cash	300.00
	Locks Ride Float	350.00
		<b>584,988.96</b>
	Amount Due to Creditors	(20,643.47)
	Amount Due from Debtors	20,605.57
	<b>Available Funds</b>	<b>584,951.06</b>

Full bank reconciliations are available in the Parish Office. These will be approved by The Clerk and the Chairman of Council.

**Noted.**

### **CM 8159 REQUESTS FOR FINANCIAL ASSISTANCE**

The budget for Donations for the current year is now £9,000 to include General Donations, Churchyard Maintenance Grants and Village Hall Grants plus £2,000 for Minor Community Grants (Total £11,000)

Details of donations made in 2014/15, 2015/16, 2016/17 and 2017/18 were given in Appendix 10.

**Noted.**

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There have been no new or urgent grant applications received.

**CM 8160 S106 REPORT**

The latest s106 report for Winkfield received from BFC was attached at Appendix 8.

**Noted.**

**CM 8161 DATES FOR THE DIARY**

Hanging Basket Workshop, 23<sup>rd</sup> May

Cycle Ride, 24<sup>th</sup> June 2018

Summer of Fun Day, Locks Ride – 22<sup>nd</sup> August

Arts Week, 21-28 October

Chairman  
Cllr David Parkin