



Minutes of the Meeting of Winkfield Parish Council
held at Carnation Hall, Chavey Down Road, Winkfield
on Tuesday 23rd January 2018 from 7.30pm – 9.04pm

Those present:

Chairman: Cllr G Paxton

Councillors:

Cllr N Atkinson	Cllr Ms E Blyth	Cllrs Ms M Gaw	Cllr Mrs Hayes
Cllr Mrs A Michie	Cllr N Polydorou	Cllr F Shurville	Cllr Mrs C Tilbury
Cllr R Warren	Cllr C Yates		

Officers:

Mrs Annemarie Edwards, Clerk; Mrs Marcia Milsom, Deputy Clerk

CM 8113 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Parkin, Tarrant and Wall.

CM 8114 DECLARATION OF INTEREST

None declared.

CM 8115 MINUTES OF THE PREVIOUS MEETING

It was proposed by Cllr Mrs Michie, seconded by Cllr Mrs Tilbury and unanimously

RESOLVED that the minutes of the Meeting of Council held on 12th December 2017 (copy was attached) were confirmed and signed following the correction to Minute CM 8110 – ‘seconded by Cllr Shurville’.

CM 8116 COMMUNICATIONS/CORRESPONDENCE

All copies of agendas and minutes of Bracknell Forest Borough Council are available on its web site. Bulletins from the SE Employers organisation are now only available on its website.
None received.

- a. Letter received from Linda and Ray Berry thanking WPC for Ray’s retirement gift. **Noted.**
- b. Notification of Heathrow Expansion and Airspace Principles Consultation. **Noted**

CM 8117 MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL

There have been no meetings of committees since the last meeting of Council. **Noted.**

CM 8118 QUESTIONS

None received.

CM 8119 REPORTS FROM BFC WARD COUNCILLORS

Cllr Mrs Hayes reported that BFC’s Executive considered the draft today and this will now go to full Council. If ratified, consultation on the Draft Local Plan will commence on 8th February 2018.

CM 8120 REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES

None received.

CM 8121 CLERK'S REPORT

The Clerk's report was attached at Appendix 1.

Noted.

CM 8122 NEIGHBOURHOOD DEVELOPMENT PLAN

The Clerk gave a short update on the recent activities of the NDP Steering Group confirming that O'Neill Homer is in the process of analysing the feedback from the public consultations and also the call for sites. The next meeting is planned for 19th February.

The NDP financial spreadsheet as at 16th January 2018 was attached at Appendix 2. **Noted.**

CM 8123 CAPITAL PROJECT UPDATE

An updated position of 2017-18 capital projects was attached at Appendix 3

Noted. (Cllr Mrs Hayes left the meeting.)

CM 8124 ESTIMATES 2018 -2019

Schedule showing actual income and expenditure against budget to 16th January 2018, anticipated income and expenditure to 31st March 2018 and draft estimates for 2018-19 were attached at Appendix 4. Proposed Earmarked Reserves were attached as Appendix 5. The resulting Precept calculations were attached as Appendix 6.

- i. To confirm the proposed general operating budget figures for each committee.
- ii. To confirm the proposed projects for each committee.
- iii. To confirm the proposed additions/deletions to Earmarked Reserves.
- iv. To confirm the proposed amount of the precept to be served on the Rating Authority (Bracknell Forest Council) for 2018-19.

The Deputy Clerk advised that these included updated figures for Expenditure to Date and Anticipated Expenditure which had resulted in a slight decrease to the Precept figure proposed at the last meeting.

It was proposed by Cllr Shurville, seconded by Cllr Ms Blyth that items i-iv above should be accepted.

It was further proposed by Cllr Paxton, seconded by Cllr Warren and with nine votes for, one against and one abstention

RESOLVED that:

Item i. above - is accepted.

Item ii. above - the Locks Ride overflow parking matting project be part funded from Locks Ride Car Park Earmarked Reserve (n) £11,000 and the remaining £7,000 be funded from CiL Earmarked Reserve (w).

Item iii. above - the proposed addition of £7,000 to Locks Ride Car Park Earmarked Reserve (n) be removed.

Item iv. above - the Precept to be served on Bracknell Forest Borough Council for the year 2018-2019 be set as £497,699.45, an increase of £4.07 per Band D property (5.9%) on a Tax Base of 6815.

CM 8125 MALT HILL CROSSROADS – SAFETY IMPROVEMENT SCHEME

A report was attached at Appendix 7. Comments were sought.

It was proposed by Cllr Ms Blyth, seconded by Cllr Mrs Tilbury and unanimously **RESOLVED** that WPC supports any initiative to improve safety at this junction.

LEISURE ITEMS - Cllr Shurville led on the Leisure items.

CM 8126 LOCKS RIDE REFRESHMENT FACILITY

- i. The Deputy Clerk gave an update on current operations.
- ii. The Working Party will meet shortly to move the project forward. **Noted.**

CM 8126 FUTURE MANAGEMENT OF MARTIN’S HERON AND THE WARREN COMMUNITY CENTRE

The Clerk has met again with the Chair of the Trustees. No major issues highlighted. The Clerk did raise the question of parking access arrangements for hall hirers as the Tesco carpark closes at 10pm – BFC will follow up. We await to hear further from BFC.
Noted.

CM 8127 BFC TRANSFER OF SITES

Nothing further to report at this time.

CM 8128 KING GEORGE V PLAY AREA UPGRADE

The Deputy Clerk reported that the closing date for receipt of tenders is 2nd February. A meeting of the Working Party will be arranged from week commencing 5th February to open the tenders.

CM 8129 CHELSEA FRINGE

Consideration was given to participating in the forthcoming Chelsea Fringe event – a report by Paul Craven was attached at Appendix 11.

It was proposed by Cllr Paxton, seconded by Cllr Mrs Michie and unanimously

RESOLVED that WPC should take part in the Chelsea Fringe and hold the hanging basket session as detailed in Paul Craven’s report.

FINANCE ITEMS – Cllr Yates led on the Finance Items

CM 8130 INVESTMENTS

The following sum is currently invested in a Money Market Call account:

HSBC	£100,000.00	0.15%
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The following sum is currently invested on a 95 day notice deposit:

Nationwide	£101,025.40	0.55%
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The following sum is currently invested in a Liquidity Manager 95 Day account:

NatWest	£100,548.01	0.10%
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The following sum is currently invest in a 12 month Time Deposit:

Santander	£100,000.00	0.85%
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Noted.

CM 8131 ORDERS FOR PAYMENT

It was proposed by Cllr Yates seconded by Cllr Mrs Michie and unanimously

RESOLVED that the payments covering the period 6th December 2017 – 16th January 2018 which were attached at Appendix 8 be approved for payment.

CM 8132 FINANCIAL POSITION AS AT 31ST DECEMBER 2017

Balance of all Bank AC's & Investments	
Co-operative	5,816.84
HSBC	210,897.55
Lloyds	102,035.90
NatWest	102,074.58
Nationwide	100,032.06
Santander	100,000.00
Petty Cash	300.00
Locks Ride Float	350.00
	621,506.93
Amount Due to Creditors	(27,362.84)
Amount Due from Debtors	16,295.04
Available Funds	610,439.13
This includes:	
CIL funds	126,894.72
Earmarked Reserves	252,651.28
Uncommitted Reserve (25% of Precept)	114,799.00
Remaining Available Funds	116,094.13

Noted.

Full bank reconciliations are available in the Parish Office. These will be approved by The Clerk and the Chairman of Council. **Noted.**

CM 8133 INTERNAL AUDIT

The Internal Auditor's interim report was attached at Appendix 9 for information. **Noted.**

CM 8134 REQUESTS FOR FINANCIAL ASSISTANCE

The budget for Donations for the current year is now £9,000 to include General Donations, Churchyard Maintenance Grants and Village Hall Grants plus £2,000 for Minor Community Grants (Total £11,000)

Details of donations made in 2014/15, 2015/16, 2016/17 and 2017/18 were given in Appendix 10. **Noted.**

There have been no new or urgent grant applications received.

CM 8135 DATES FOR THE DIARY

Allotment Evening – Friday 9th February 2018 -7.30pm. **Noted.**

CM 8136 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Cllr Mrs Michie, seconded by Cllr Mrs Tilbury and unanimously

RESOLVED that pursuant to the Public Bodies (Admissions to Meetings) Act 1960, members of the press and public be excluded from the meeting during consideration of the following matters.

CM 8137 NEW SHUTTERS FOR LOCKS RIDE STORE

It was proposed by Cllr Shurville, seconded by Cllr Ms Blyth and unanimously

RESOLVED that Quote Number 1 is accepted.

Chairman
Cllr Geoff Paxton