



Minutes of the Meeting of Winkfield Parish Council  
held at Carnation Hall, Chavey Down Road, Winkfield  
on Tuesday 19<sup>th</sup> September 2017 from 7.30pm – 8.47pm

Those present:

Chairman: Cllr D Parkin

Councillors:

Cllr N Atkinson	Cllr O Barreto	Cllr E Blyth
Cllrs Ms M Gaw	Cllr Mrs D Hayes	Cllr Mrs S Luker
Cllr J Masters	Cllr Mrs A Michie	Cllr G Paxton
Cllr N Polydorou	Cllr F Shurville	Cllr S Tarrant
Cllr D Wall	Cllr R Warren	

Officers:

Mrs Annemarie Edwards, Clerk  
Mrs Marcia Milsom, Deputy Clerk

### CM 8011 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Mrs Tilbury and Yates.

### CM 8012 DECLARATION OF INTEREST

None declared.

### CM 8013 MINUTES OF THE PREVIOUS MEETING

It was proposed by Cllr Mrs Michie, seconded by Cllr Shurville and with three abstentions

**RESOLVED** that the minutes of the Meetings of Council held on 15<sup>th</sup> and 30<sup>th</sup> August 2017 (copies were attached) were confirmed and signed with the following corrections:

- i. CM 7989 – spelling of 'Lyn Jenkins' changed to 'Lynn Jenkins' and spelling of 'White' changed to 'Wyatt'
- ii. CM 8005 (i) proposal to read: 'It was proposed by Cllr Paxton, seconded by Cllr Mrs Tilbury and with one against **RESOLVED** that .....

### CM 8014 COMMUNICATIONS/CORRESPONDENCE

All copies of agendas and minutes of Bracknell Forest Borough Council are available on its web site. Bulletins from the SE Employers organisation are now only available on its website.

- a. Email dated 27<sup>th</sup> August received from a visitor to Locks Ride requesting we ban the use of drones.

It was proposed by Cllr Wall, seconded by Cllr Mrs Luker and unanimously **RESOLVED** that all WPC sites should restrict the use of remote controlled vehicles and drones.

- b. Thank you note received from past Councillor Ray Berry. **Noted.**

- c. Consultation received from Historic England re the Cranbourne War Memorial.

It was proposed by Cllr Parkin, seconded by Cllr Mrs Hayes and unanimously **RESOLVED** that WPC has no objection and supports Historic England in its efforts to preserve the memorial. **Note:** A photograph of the memorial will be taken and circulated to familiarise Members.

## **CM 8015 MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL**

No committees/special meetings have taken place since the last meeting of Council. **Noted.**

## **CM 8016 QUESTIONS**

None received.

## **CM 8017 REPORTS FROM BFC WARD COUNCILLORS**

- i. Cllr Mrs Hayes updated the meeting on her recent BFC activities making particular request that any significant trees in the Parish should be reported to the office and this information will be considered for inclusion by the Neighbourhood Development Plan Steering Group which is keen to ensure maximum future retention of trees in the Parish.

*(7.44pm: Cllr Mrs Hayes left the meeting.)*

## **CM 8018 REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES**

- i. Cllr Parkin reported he is continuing to pursue the future possible acquisition by WPC of the small parcel of land on North Street which was the subject of a s106 agreement at the time of the development of the old HFC Bank site. This site is not suitable for a children's play area due to its proximity to the road but would be ideal as a 'quiet' area with benches and wildflower gardens.
- ii. Cllr Parkin advised that as nothing further has been received from the Ascot Place Estate Manager on their plans for the old British Legion Building the Clerk will now escalate this to the directors of the Estate management company.

## **CM 8019 CLERK'S REPORT**

- **Arts Week** – fast approaching. A fun-packed week ahead.
- **Fun Day** – 23<sup>rd</sup> August at Carnation – This was a really successful day – approximately 5-600 visitors. WPC ran a colouring competition for the children and we were inundated with entries – very popular! I was a little disappointed that only three Councillors were able to attend (Cllrs Mrs Michie, Parkin and Paxton).
- **KGV Play Equipment Upgrade** – s106 funding confirmed – payable on completion of works.
- **British Legion Building** – still nothing further to report. I have chased again but have not received any response.
- **Drainage/Flooding Issues** – Cllrs Parkin, Tarrant and I met with BFC and Thames Water on 3<sup>rd</sup> August. The main points discussed were:
  - a. Discussions have been ongoing for three years now. We need to move forward. Residents demand/need answers particularly in light of possible future development.
  - b. WPC requested to know more of the Thames Water Masterplan/Modelling.
  - c. Bracknell Road Flooding
  - d. Hatchet Lane Flooding/Raw Sewerage
  - e. Chavey Down Allotments – there may be a possible solution to the flooding at the entrance to the allotments – this will be engineered in this year, 2017/18.

A further meeting is being arranged for mid-October.

Cllrs Mrs Gaw and Atkinson expressed an interest to join this Working Group and it was agreed that one of them would attend future meetings depending on their availability.

**Noted.**

## **CM 8020 NEIGHBOURHOOD DEVELOPMENT PLAN**

Cllr Parkin gave a verbal update to the present time. The last meeting was held on Monday 18<sup>th</sup> September – draft minutes will be circulated shortly. A call for sites is now in hand. For information: rCOH has changed its trading name to O’Neill Homer.

The NDP financial spreadsheet as at 14<sup>th</sup> September 2017 was attached at Appendix 1. **Noted.**

## **CM 8021 CAPITAL PROJECT UPDATE**

An updated position of 2017-18 capital projects was attached at Appendix 2

**Noted.**

## **CM 8022 POLLING DISTRICTS AND POLLING PLACES IN THE BOROUGH**

BFC is carrying out a review of polling districts and polling places within the Borough. The consultation period runs from 11<sup>th</sup> September for a period of 9 weeks – the deadline for receipt of comments is Monday 13 November 2017.

The Clerk was asked to acknowledge receipt with no comment.

## **LEISURE ITEMS**

### **CM 8023 GROUNDS MAINTENANCE AND FACILITIES REPORT**

The Grounds Maintenance & Facilities Report was attached at Appendix 3. **Noted.**

### **CM 8024 DEPUTY CLERK’S REPORT**

The Deputy Clerk’s report was attached at Appendix 4. **Noted.**

### **CM 8025 COMMUNITY CAFE**

Report by Karen Clarke - Cafe report for the summer 2017. I would like to thank Winkfield Parish Council very much for their support in the Community Café. I know it means a lot to the local people of the community somewhere to go during the summer evenings with the children. We have had a fun and packed programme this summer including barbecues, water fan, sports night and ending with the big party in the park. It has been very well attended both on the Tuesday and Thursday evenings. The numbers were approximately 70+ and not including adults, Thank you to Steve and Tina for all their hard work.

**Noted.**

### **CM 8026 LOCKS RIDE REFRESHMENT FACILITY**

The Deputy Clerk and Cllr Parkin gave a verbal report on the Locks Ride Cabin.

### **CM 8027 FUTURE MANAGEMENT OF MARTIN’S HERON AND THE WARREN COMMUNITY CENTRE**

The Chairman reported that WPC is waiting to hear further from BFC following its meeting with the Trustees of the Centre on 2<sup>nd</sup> October.

## **CM 8028 BFC TRANSFER OF SITES**

The Chairman updated the meeting with progress to date.

## **CM 8029 SEAT AT BRACKEN BANK**

The seat at Bracken Bank has been removed as it was damaged beyond repair. It was a very old seat with concrete ends.

It was proposed by Cllr Wall seconded by Cllr Paxton and unanimously

**RESOLVED** that a new recycled seat should be installed and additionally all future benches should be made of recycled material.

## **FINANCE ITEMS**

### **CM 8030 INVESTMENTS**

The following sum is invested on a 6 month term:

Lloyds	£100,000.00	0.60%	<i>Matures 15/09/2017</i>
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The following sum is currently invested in a Money Market Call account:

HSBC	£100,000.00	0.15%
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The following sum is currently invested on a 95 day notice deposit:

Nationwide	£101,025.40	0.55%
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The following sum is currently invested in a Liquidity Manager 95 Day account:

NatWest	£100,003.83	0.10%
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The following sum is currently invest in a 12 month Time Deposit:

Santander	£100,000.00	0.85%
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It was agreed at the last Council meeting that the £100,000.00 deposit with Lloyds should not be re-invested to allow the funds to be used to cover the cost of the KGV play equipment replacement until S106 monies were refunded from BFC, at which point consideration will be given to further investment.

**Noted.**

### **CM 8031 ORDERS FOR PAYMENT**

It was proposed by Cllr Shurville seconded by Cllr Tarrant and unanimously

**RESOLVED** that the payments covering the period 28<sup>th</sup> July – 31<sup>st</sup> August 2017 which were attached at Appendix 5 be approved for payment.

**CM 8032 FINANCIAL POSITION AS AT 31<sup>ST</sup> JULY 2017**

<b>Balance of all Bank A/C's &amp; Investments</b>	
Co-operative	178.01
HSBC	200,674.19
Lloyds	101,749.61
NatWest	102,019.23
Nationwide	100,032.06
Santander	100,000.00
Petty Cash	300.00
	604,953.10
Amount Due to Creditors	(44,641.61)
Amount Due from Debtors	18,133.33
<b>Available Funds</b>	<b>578,444.82</b>
<b>This includes:</b>	
CIL funds	91,783.41
Earmarked Reserves	269,997.00
<b>Available to spend</b>	<b>216,664.41</b>

Full bank reconciliations are available in the Parish Office. These will be approved by The Clerk and the Chairman of Council. **Noted.**

**CM 8034 REQUESTS FOR FINANCIAL ASSISTANCE**

The budget for Donations for the current year is now £9,000 to include General Donations, Churchyard Maintenance Grants and Village Hall Grants plus £2,000 for Minor Community Grants (Total £11,000)

Details of donations made in 2014/15, 2015/16, 2016/17 and 2017/18 were given in Appendix 6.

Consideration was given to the following new applications received:

**i) Keep Mobile**

Application form, profit and loss account and balance sheet attached at Appendix 7. **Grant requested – any amount towards the 2016/17 shortfall of £1569.00 to maintain and improve services provided.**

It was proposed by Cllr Tarrant, seconded by Cllr Wall that a grant of £500 should be made to Keep Mobile towards the 2016/17 shortfall.

An amendment was proposed by Cllr Barreto, seconded by Cllr Shurville that a grant of £1000 should be made to Keep Mobile towards the 2016/17 shortfall

With no further amendments/proposals a vote was taken on the amendment and with seven votes for and seven votes against and with the Chairman's casting vote the amendment failed.

WPC Council Minutes, 19<sup>th</sup> September 2017

A vote was then taken on the substantive motion and unanimously

**RESOLVED** that a grant of £500 should be made to Keep Mobile towards the 2016/17 shortfall.

**ii) Bracknell & District Parkinson's**

Application form and accounts attached at Appendix 8. **Grant requested - £500.00 to help provide services to members, such as hydrotherapy and physiotherapy.**

It was proposed by Cllr Paxton, seconded by Cllr Mrs Michie and unanimously

**RESOLVED** that a grant of £500 should be made to the Bracknell & District Parkinson's Branch to provide services to members, such as hydrotherapy and physiotherapy.

**iii) Any other urgent grant applications received.**

None received.

A letter of thanks has been received from St Paul's Child Contact Centre. Noted.

**CM 8035 DATES FOR THE DIARY**

Footpath Walk – 14<sup>th</sup> October 2017 starting at KGV

Arts Week – 22<sup>nd</sup>–29<sup>th</sup> October 2017

December Seasonal Event – Sunday 17<sup>th</sup> December – **DATE CHANGE!**

**Noted.**

Chairman  
Cllr David Parkin