



Minutes of the Meeting of Winkfield Parish Council
held at Carnation Hall, Chavey Down Road, Winkfield
on Tuesday 4th April 2017 from 8.45pm – 9.46pm.

Those present:

Chairman: Cllr D Parkin

Councillors:

Cllr N Atkinson	Cllr O Barreto	Cllr R Berry
Cllr Ms E Blyth	Cllr Ms M Gaw	Cllr Mrs D Hayes
Mrs A Michie	Cllr G Paxton	Cllrs Mrs S Phillips
Cllr B Shurville	Cllr Mrs C Tilbury	Cllr D Wall
Cllr R Warren		

Officers:

Mrs Annemarie Edwards, Clerk
Mrs Marcia Milsom, Deputy Clerk

CM 7878 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Yates.

CM 7879 DECLARATION OF INTEREST

Cllrs Mrs Michie and Paxton declared an interest in item 11 – Orders for Payment.

CM 7880 MINUTES OF THE PREVIOUS MEETING

It was proposed by Cllr Mrs Tilbury, seconded by Cllr Berry and with one abstention

RESOLVED that the minutes of the meeting held on 7th March 2017 (copy was attached) were confirmed and signed.

The Chairman brought forward items 17 and 18 on the agenda.

CM 7881 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Cllr Berry, seconded by Cllr Wall and unanimously

RESOLVED that pursuant to the Public Bodies (Admissions to Meetings) Act 1960, members of the press and public be excluded from the meeting during consideration of the following matter.

CM 7882 LOCKS RIDE REFRESHMENT FACILITY

It was proposed by Cllr Wall, seconded by Cllr Shurville and with 13 votes for and one against

RESOLVED that the Officers recommendation as detailed in Appendix 5 be agreed following the receipt of a satisfactory Risk Assessment which is currently in hand.

It was proposed by Cllr Berry, seconded by Cllr Mrs Tilbury and unanimously

RESOLVED that having completed item 17 and 18 on the agenda the press and public should be invited back into the meeting.

CM 7883 COMMUNICATIONS/CORRESPONDENCE

All copies of agendas and minutes of Bracknell Forest Borough Council are available on its web site. Bulletins from the SE Employers organisation are now only available on its website.

- a. Three thank you cards from residents who attended the Queen's 90th Birthday Celebration at Carnation Hall and received a commemorative medal.
- b. Circular from NAL dated 10th March re Parish Precepts (previously circulated to Councillors by email)
- c. Invitation from the Cranbourne Society to have a presence at the forthcoming Village Party on 11th June 2017.

Noted.

CM 7884 QUESTIONS

None received.

CM 7885 MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL

- a. F&GP Committee, 21st March 2017 (minutes were attached).

It was proposed by Cllr Berry, seconded by Cllr Shurville and unanimously

RESOLVED that the recommendations contained therein are received and adopted after making the following corrections:

the amount of the grant made to Red Diamond Disabled Sports Club should be £250 as opposed to £2500 (minute F2091);

Cllr Mrs Michie's apologies be added; and

The date in the header of the minutes be changed to 21st March 2017.

CM 7886 REPORTS FROM BFC WARD COUNCILLORS

None received.

CM 7887 REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES

None received.

CM 7888 VACANCIES IN THE OFFICE OF COUNCILLOR

Co-option notices have been published for the current vacancies – one in the Parish Ward of Forest Park and one in the Parish Ward of Ascot Priory. The closing date for applications is Friday 21st April. The Chairman urged everyone to promote the vacancies.

Noted.

CM 7889 CLERK'S REPORT

Office Telephone system upgrade - an upgrade is scheduled for April.

Arts Week – planning continues and is well on schedule – please put the dates in your diary.

Cycle Ride – the Working Party has met and planning is in hand – Liza Challis will be assisting with the administration.

Fun Day – planning is in hand and this year will see more activities – please put the date in your diaries.

Local Government Pension Service (LGPS) – The Deputy Clerk and I attended the Annual Meeting of the LGPS on 17th March.

Annual Report 2016-2017 – currently working on this and the aim is to have a draft available for the APM. Some input from Councillors is required.

NDP Heritage Workshop – Cllr Parkin, Liza Challis and I attended an NDP Heritage Workshop at BFC on 22nd March. This proved a very useful afternoon.

Thames Water – Cllrs Parkin, Tarrant and I met with BFC and Thames Water on 24th March. We now have a new contact at Thames Water who appears very keen to work with us – we are hopeful of developing a good working relationship.

KGV Play Equipment Upgrade – I am currently investigating the tendering process for this project.

Noted.

CM 7890 ORDERS FOR PAYMENT

It was proposed by Cllr Berry, seconded by Cllr Wall and with two abstentions

RESOLVED that the payments covering the period 26th February 2017 – 27th March 2017 which were attached at Appendix 1 be approved for payment.

CM 7891 FINANCIAL POSITION AS AT 28TH FEBRUARY 2017

Balance of all Bank A/C's & Investments	
Co-operative	8,725.15
HSBC	168,232.07
Lloyds	101,453.00
NatWest	101,968.88
Nationwide	100,000.00
Petty Cash	300.00
	480,679.10
Amount Due to Creditors	(28,068.90)
Amount Due from Debtors	16,806.83
Available Funds	469,417.03

Full bank reconciliations are available in the Parish Office. These are approved by The Clerk and the Chair of F&GP.

Noted.

CM 7892 NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Parkin to give a verbal update to the present time. The minutes of the meeting held on Monday 27th February 2017 were attached at Appendix 2. There was a meeting of the Steering Group yesterday, 3rd April 2017.

The NDP financial spreadsheet as at 27th March 2017 was attached at Appendix 3.

CM 7893 THREE YEAR/'123' LIST

The Working Party met on Wednesday 22nd March 2017 and produced a draft '123 List' for consideration which was attached at Appendix 4. The Chairman asked members to advise the Clerk of any additions/changes. The Clerk was asked to write to BFC requesting that additional directional signage be installed at the Coral Reef junction.

CM 7894 FUTURE OF 'BRITISH LEGION' BUILDING

Nothing further to report at this stage.

CM 7895 DATES FOR THE DIARY

Annual Parish Meeting – 25th April 2017

Annual Cycle Ride – 25th June 2017

Summer of Fun in Winkfield – Wednesday 23rd August 2017

Arts Week – 22-29th October 2017

Footpath Walks – various walks arranged by BFC. WPC will promote these walks.

Chairman
Cllr David Parkin