



Minutes of the Meeting of the
LEISURE COMMITTEE of Winkfield Parish Council
held in the Carnation Hall, Chavey Down Road, Winkfield Row
On Tuesday 21st February 2017 from 7.30pm – 8.02pm

Those present:

Cllr D Parkin (*Chairman*)

Cllr R Berry
Cllr Mrs A Michie
Cllr S Tarrant

Cllr Ms E Blyth
Cllr G Paxton
Cllr R Warren (*Vice Chairman*)

Cllr Ms M Gaw
Cllr R Shurville

In attendance:

Cllr N Atkinson

Officers:

Mrs M Milsom and Mr P Craven

L2229 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Tilbury

L2230 DECLARATION OF INTEREST

None.

L2231 MINUTES OF THE PREVIOUS MEETING

It was proposed by Cllr Mrs Michie, seconded by Cllr Warren and unanimously

RECOMMENDED that the minutes of the meeting held on 15th November 2016 (previously circulated) which were ratified at Council 6th December 2016 be confirmed and signed.

L2232 FINANCIAL REPORT

- i. The comparison of actual expenditure against budget up to 10th February 2017 was attached as Appendix 1. **Noted**
- ii. An updated position of 2016-17 capital projects was attached as Appendix 2. **Noted**
- iii. A list of agreed capital projects for 2017-18 was attached as Appendix 3.
The Deputy Clerk had provisionally determined which projects should be reviewed by Committee before implementation and there were no changes suggested. **Noted**
- iv. The current lease on the tractor expires April 2017 (before the next Leisure meeting). Details of the proposed options for a replacement tractor were attached as Appendix 4.

It was proposed by Cllr Shurville, seconded by Cllr Michie and unanimously

RECOMMENDED that a new 60 month lease be taken on the Kubota B3150 tractor (option 1).

L2233 GROUNDS MAINTENANCE AND FACILITIES REPORTS

The Grounds Maintenance/Facilities Reports was attached as Appendix 5. **Noted**

L2234 DEPUTY CLERK'S REPORT

The Deputy Clerk's report was attached as Appendix 6. **Noted**

Brockhill Road Milestone – Cllr Gaw noted that she had not yet received details of who to liaise with at BFC and Paul Craven was asked to forward these on.

London Road Milestone – it was noted that the milestone was hidden from view in its current location and suggested that it could be moved across the road as part of the redevelopment of The Foresters. The Deputy Clerk was asked to liaise with Cllr Mrs Hayes on this.

Chavey Down Road Allotment Entrance Drainage – Cllr Parkin reported that the meeting with BFC and Thames Water had been rescheduled for 24th March 2017 and he would report at the next meeting.

Glass Recycling Banks – Cllr Paxton reported that there was a problem with accessing one of the banks. The Deputy Clerk and Paul Craven would assess the position of the bank to see if it could be moved to alleviate the problem. Cllr Paxton also reported that there had been broken glass on the floor and the Deputy Clerk advised that if broken glass was reported through to the office, staff would liaise with BFC and Re3 to remove it as a matter of urgency.

L2235 KGV RECREATION GROUND

Cllr Parkin advised that a decision on S106 funding was still awaited from BFC and the Deputy Clerk was submitting additional information to be presented to Committees. Once a decision had been received, this would enable WPC to apply to other funding organisations and begin preparing the design brief and tender documents.

L2236 PAYBACK

- i. Paul Craven advised that the team had been mainly working on clearing ditches around the Parish, particularly KGV and Locks Ride.
- ii. Paul Craven advised that the team would continue ditch clearance. The team usually consisted of 5-8 people and attendance was usually on the 2nd and 4th Tuesday of each month.

L2237 ALLOTMENT EVENING

The allotment evening was held on Friday 3rd February and was a well-attended and successful evening. **Noted**

L2238 CORRESPONDENCE

Cllr Parkin had received an email from a resident of Hatchet Lane regarding the clearance of drains under Asher Recreation Ground car park and other drainage issues that were the remit of BFC. Cllr Parkin reported that he had responded to the resident advising that WPC had carried out a survey of the drainage system which showed that it was operating as it should. A

small blockage had been removed and the grounds team had a routine programme of maintenance that ensured the drainage system was clear and working well.

L2239 DATES FOR YOUR DIARY

Annual Parish Meeting – 25th April 2017

Summer of Fund Day in Winkfield – 23rd August 2017

Chairman