



Mrs Annemarie Edwards
Clerk of the Council

14th February 2017

To: All Members of the Leisure Committee

Cllrs R Berry
Mrs A J Michie
G Paxton
Mrs C Tilbury

Ms E Blyth
S Mitchell
R Shurville
R Warren

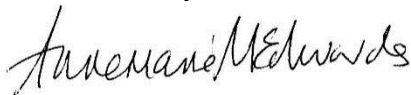
Mrs M Gaw
D Parkin (Chairman)
S Tarrant

Copy to all other Members of the Council for information.

Dear Councillor

I hereby give notice of a Meeting of the **Leisure Committee** of Winkfield Parish Council to be held in Carnation Hall, Chavey Down Road, Winkfield Row on **Tuesday 21st February 2017 at 7.30pm** when it is proposed to transact the business specified in the Agenda hereto.

Yours sincerely



Clerk of the Council

A G E N D A

This meeting will be conducted strictly in accordance with Standing Orders as adopted by Council in February 2015. In particular, all Councillors are reminded to acquaint themselves with paragraphs 11 (Rules of Debate) and 14 (Respect for the Chair).

In order to avoid interruptions to the business of the Council, Councillors, officers and members of the public are required to ensure that mobile phones are switched off before the commencement of the meeting.

Prior to the commencement of the meeting a time not exceeding 10 minutes is available to the public to address the Members of the Council on any matter relevant and within the Council's responsibility or which affects its area.

Members should note that in the event of the fire alarm going off, they should make their way quickly to the fire exits, either via the lounge door or through the kitchen and out through the door to the grounds and make their way to the fire assembly point (the part of the car park near the pedestrian access to Chavey Down Road/Mushroom Castle Lane).

Winkfield Parish Council

Council Offices Fernbank Road Ascot Berkshire SL5 8JW
tel 01344 885110 fax 01344 885113 info@winkfieldparishcouncil.gov.uk

1. APOLOGIES FOR ABSENCE

It would be helpful if Councillors could personally notify the Clerk of the Council by midday of the meeting of any intended absence along with the reason. A record of apologies for absence with the reason will be held in the Parish office.

2. DECLARATION OF INTEREST

Members are required to declare any personal or prejudicial interests in relation to any items on the agenda.

3. MINUTES OF THE PREVIOUS MEETING

To sign as a correct record the minutes of the meeting held on 15th November 2016, ratified at Council on 6th December 2016 - attached.

4. FINANCIAL REPORT

- i. The comparison of actual expenditure against budget up to 10th February 2017 is attached as **Appendix 1**.

Please advise the office prior to the meeting of any queries on the accounts in order that the relevant information can be brought to the meeting.

- ii. An updated position of 2016-17 capital projects is attached as **Appendix 2**.
- iii. A list of agreed projects for 2017-18 is attached as **Appendix 3**.
To agree which projects need to be reviewed by Committee before implementation.
- iv. The current lease on the tractor expires April 2017 (before the next Leisure meeting).
Details of the proposed options for a replacement tractor are attached as **Appendix 4**.
To consider the options for a replacement tractor and agree which option to move forward with.

5. GROUNDS MAINTENANCE AND FACILITIES REPORT

The Grounds Maintenance/Facilities and Anti-Social Behaviour reports are attached as **Appendix 5**.

Please advise the office prior to the meeting of any queries relating to the Head of Grounds Maintenance and Facilities Report in order that the relevant information can be brought to the meeting.

6. DEPUTY CLERK'S REPORT

The Deputy Clerk's report is attached as **Appendix 6**.

7. KGV RECREATION GROUND

Cllr Parkin to give a verbal report.

8. PAYBACK

- i. To receive a verbal report from Paul Craven on recent works carried out.
- ii. To receive a verbal report on future planned works.

Winkfield Parish Council

9. ALLOTMENT EVENING

The allotment evening was held on Friday 3rd February and was a well-attended and successful evening.

10. CORRESPONDENCE

None received.

11. DATES FOR YOUR DIARY

Annual Parish Meeting – 25th April 2017

Summer of Fun Day in Winkfield – 23rd August 2017