



Mrs Annemarie Edwards
Clerk of the Council

8th December 2016

To: All Members of the Finance and General Purposes Committee
Councillors

O Barreto	R Berry (Chairman)	
D Parkin	N Atkinson (Vice Chairman)	
D Wall	Mrs D Hayes	Mrs A Michie
	G Paxton	S Tarrant
	C Yates	

To: All Members of the Leisure Committee.
Councillors

R Berry	D Parkin (Chairman)	
S Mitchell	R Warren (Vice Chairman)	
S Tarrant	Ms E Blyth	Ms M Gaw
	G Paxton	B Shurville
	Mrs C Tilbury	

Copy to all other Members of the Council for information.

Dear Councillor

Your attendance is requested at a joint Meeting of the **FINANCE & GENERAL PURPOSES** and **LEISURE COMMITTEES** of WINKFIELD PARISH COUNCIL to be held in Carnation Hall, Chavey Down Road, Winkfield Row on **Tuesday 13th December 2016 at 7.30pm**, when it is proposed to transact the business specified in the Agenda hereto.

Yours sincerely

Clerk of the Council

This meeting will be conducted strictly in accordance with Standing Orders as adopted by Council in February 2015. In particular, all Councillors are reminded to acquaint themselves with paragraphs 11 (Rules of Debate) and 14 (Respect for the Chair).

In order to avoid interruptions to the business of the Council, Councillors, officers and members of the public are required to ensure that mobile phones are switched off before the commencement of the meeting.

Prior to the commencement of the meeting a time not exceeding 10 minutes is available to the public to address the Members of the Council on any matter relevant and within the Council's responsibility or which affects its area.

Members should note that in the event of the fire alarm going off, they should make their way quickly to the fire exits, either via the lounge door or through the kitchen and out through the door to the grounds and make their way to the fire assembly point (the part of the car park near the pedestrian access to Chavey Down Road/Mushroom Castle Lane).

Winkfield Parish Council

Council Offices Fernbank Road Ascot Berkshire SL5 8JW
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AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTEREST

Members are required to declare any personal or prejudicial interests in relation to any items on the agenda.

3. CARNATION HALL LICENCE

The current licence issued by BFC allows the hire of Carnation Hall until 11.30pm each day. The early finish precludes WPC from securing larger family party or wedding bookings.

To consider applying to BFC to extend the licence for Carnation Hall to 1.00am on Fridays and Saturdays.

4. FACILITY CHARGES 2017-18

The proposed charges for 2017-18 are attached as Appendix 1. No increase is proposed for sports charges and an increase of just over 2% has been incorporated across all other charges.

- i. To consider the proposed charges for 2017-18
- ii. To consider introducing a fixed party rate for Friday or Saturday evenings from 6pm of £250.00 (inc VAT) and a fixed rate for wedding receptions on Saturdays from 12 noon of £500.00 (inc VAT)

5. ESTIMATES 2017 - 2018

Schedule showing actual income and expenditure against budget to 30th November 2016, anticipated income and expenditure to 31st March 2017 and draft estimates for 2017-18 are attached as Appendix 2. Proposed Earmarked Reserves are attached as Appendix 3. The resulting Precept calculations are attached as Appendix 4 (see also note below regarding Tax Base).

- i. To confirm the general operating budget figures for each committee.
- ii. To confirm the projects for each committee.
- iii. To confirm the additions/deletions to Earmarked Reserves.

The updated Tax Base has not yet been received from BFC. The Officers recommend deferring the determination of the amount of the precept to be served on the Rating Authority until the meeting on 24th January 2017, at which point the updated Tax Base will have been received.

- iv. To defer setting the amount of the precept to be served on the Rating Authority (Bracknell Forest Council) for 2017-18 until 24th January 2017.

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