



Mrs Annemarie Edwards
Clerk of the Council

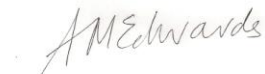
26th October 2016

To: All Members of Winkfield Parish Council

Dear Councillor

You are hereby summoned to attend a **Meeting of Winkfield Parish Council** to be held in Carnation Hall, Chavey Down Road, Winkfield Row, on **Tuesday 1st November 2016** at 7.45pm (immediately following the Special Meeting of Council to Consider Planning and Highways Matters) when it is proposed to transact the business specified in the Agenda hereto.

Yours sincerely



Clerk of the Council

This meeting will be conducted strictly in accordance with Standing Orders as adopted by Council in February 2015. In particular, all Councillors are reminded to acquaint themselves with paragraphs 11 (Rules of Debate) and 14 (Respect for the Chair).

In order to avoid interruptions to the business of the Council, Councillors, officers and members of the public are required to ensure that mobile phones are switched off before the commencement of the meeting.

Prior to the commencement of the meeting a time not exceeding 10 minutes is available to the public to address the Members of the Council on any matter relevant and within the Council's responsibility or which affects its area.

Members should note that in the event of the fire alarm going off, they should make their way quickly to the fire exits, either via the lounge door or through the kitchen and out through the door to the grounds and make their way to the fire assembly point (the part of the car park near the pedestrian access to Chavey Down Road/Mushroom Castle Lane).

A G E N D A

1. APOLOGIES FOR ABSENCE

It would be helpful if Councillors could personally notify the Clerk of the Council by midday of the meeting of any intended absence along with the reason.

2. DECLARATION OF INTEREST

Members are required to declare any personal or prejudicial interests in relation to any items on the agenda.

3. MINUTES OF THE PREVIOUS MEETING

To Sign as a correct record the following Minutes of the Meeting of Council on 4th October 2016 (copy attached).

4. COMMUNICATIONS/CORRESPONDENCE

All copies of agendas and minutes of Bracknell Forest Borough Council are available on its web site. Bulletins from the SE Employers organisation are now only available on its website.

5. QUESTIONS

None received.

6. SPECIAL MOTION

Cllr Mrs Gaw has tabled a Special Motion, supported by Cllrs Atkinson; Ms Blyth; Paxton, Tarrant and Wall, to reverse the decision made at Winkfield Parish Council on 7th June 2016, as per Standing Order 19a, with reference to Minute CM 7688a:

"It was proposed by Cllr Mrs Tilbury, seconded by Cllr Mrs Phillips and with one abstention RESOLVED that the Clerk should reply to Ascot Place advising that at this time WPC would not be taking the proposal to lease the "British Legion" building forward but is very keen that the building should continue for community use. WPC strongly supports Sebastian Action Trust in all that it does to the benefit of the community but would suggest to Ascot Place that the wider community is invited to put forward any proposals for the continued use of the building and the ideal solution would be that more than one group benefits from this wonderful opportunity"

Cllr Mrs Gaw feels that WPC did not give this motion enough thought and feels we owe it to the community to re look at the situation with fresh eyes, taking into consideration a working party report on the viability of taking forward a proposal to lease the Royal British Legion Hall, Cranbourne.

It should be noted that at present the lease for the building remains with the British Legion - the Estate Manger has been clear in stating that until such time the lease has been handed back they are not prepared to get involved in any discussions as to the future or indeed be prepared to advertise the vacant building.

7. MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL

- a. Leisure, 18th October 2016 – minutes attached.
- b. Staffing and Strategy, 18th October 2016 – minutes attached.

8. REPORTS FROM BFC WARD COUNCILLORS

Report for Winkfield Parish Council from Harmans Water Councillors

SHELAA sites: sites put forward for consideration in the Local Plan site allocations will be published with details on 21 November. This follows confidential briefings to all parish and town councils.

Martin's Heron junction: further details for the scheme are being worked up, and should be available late November.

MOT centre: In view of the public interest, the application to bring the fence closer to New Forest Ride, will go to committee, and is likely to go to the November meeting.

9. REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES

None received.

10. VACANCIES IN THE OFFICE OF COUNCILLOR

The Clerk to update.

11. CLERK'S REPORT

Arts Week – in full swing as I write this report. Very exciting week full of many varying events. The online booking system was very well used – 90% of the workshops were filled within 24 hours!

Parish and Town Council's Liaison Group – the next meeting will take place on 7th December 2016.

Height Restrictor at Asher – this is now in place.

NDP – Wow! What a lot of work has been going on in the past month or so. The questionnaires went out from 27th October; the website is 'live' and banners have been placed at strategic points around the Parish. I would urge everyone to encourage their friends and family to complete the questionnaire. We are hoping for a good return rate so that the views of as many local people can be taken into consideration when compiling the policies.

12. ORDERS FOR PAYMENT

A list of all payments covering the period 28th September – 25th October 2016 is attached at Appendix 1. All paperwork relating to these payments is available in the office.

(If you have any queries on any of the above accounts, please let the office know prior to the meeting so that an informed answer can be given.)

13. FINANCIAL POSITION AS AT 30th SEPTEMBER 2016

Balance of all Bank A/C's & Investments		
	Co-operative	3,197.42
	HSBC	390,349.67
	Lloyds	101,480.50
	NatWest	101,868.61
	Nationwide	100,000.00
	Petty Cash	250.00
		697,146.20
	Amount Due to Creditors	(18,650.75)
	Amount Due from Debtors	17,076.98
	Available Funds	695,572.43

14. NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Parkin to give a verbal update to the present time. The minutes of the last meeting held on 3rd October are attached at Appendix 2.

The NDP financial spreadsheet as at 26th October 2016 is at Appendix 3.

15. RECYCLING SITE IN THE PARISH

The Clerk to give an update.

16. WREATH LAYING AT THREE LOCAL CHURCHES

To Consider the following WPC representation re the laying of wreaths at each of three local churches:

St Mary's - Chairman

St Peter's – Vice Chairman

St Martin's – Chair of Finance

17. ANNUAL PARISH MEETING

Sir Andrew Morris, Chief Executive, Frimley Health NHS Foundation Trust has agreed to return to provide an update since his last visit in 2015.

18. CHAIRMAN'S NOMINATED CHARITY

To Consider:

- Allowing a charity to be nominated by the Chairman annually to be agreed by Council
- Agree a fixed amount to donate plus collections at Parish Events
- Add detail into Standing Orders

19. ASCOT PRIORY

Cllr Parkin to update the meeting.

20. BFC CONSULTATION ON LOCAL COUNCIL TAX DISCOUNT SCHEME

To Consider a response to BFCs consultation on Local Council Tax Discount Scheme – details attached at Appendix 4 and are available on BFCs website. The closing date for responses is 8.30am on 29th November 2016.

21. SECTION 106 MONIES

For noting: BFCs latest Section 106 Report – August 2016 – is attached at Appendix 5

22. SCHEDULE OF MEETINGS FOR 2017/2018

A draft Schedule of Meeting is attached at Appendix 6 for consideration.

23. CAROLS ROUND THE TREE

To Consider hosting 'Carols Round the Tree'.

24. DATES FOR THE DIARY

Remembrance Sunday Wreath Laying at three local churches: St Mary's; St Peter's and St Martin's – Sunday 13th November 2016.