



Minutes of the Meeting of Winkfield Parish Council  
held at Carnation Hall, Chavey Down Road, Winkfield  
on Tuesday 2<sup>nd</sup> August 2016 from 8.38-21.20pm

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Those present:

Chairman: Cllr D Parkin

Councillors:

Cllr O Barreto      Cllr R Berry      Cllr Mrs A Michie  
Cllr G Paxton    Cllr S Tarrant      Cllr D Wall  
Cllr R Warren

Officer:

Mrs Annemarie Edwards, Clerk  
Mrs Marcia Milsom, Deputy Clerk

**CM 7724 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Atkinson, Mrs Gaw, Mrs Hayes, Mitchell, Mrs Phillips and Mrs Tilbury.

**CM 7725 DECLARATION OF INTEREST**

Cllr Mrs Michie declared an interest in Item 11 – Orders for Payment.

**CM 7726 MINUTES OF THE PREVIOUS MEETING**

It was proposed by Cllr Berry, seconded by Cllr Paxton and unanimously

**RESOLVED** that the minutes of the meeting held on 5<sup>th</sup> July 2016 were confirmed and signed.

**CM 7727 VACANCIES IN THE OFFICE OF COUNCILLOR**

(Cllr Wall left the meeting.)

- a. For Noting – Cllr Mrs Kaye tendered her resignation on 12<sup>th</sup> July 2016. Notice of this vacancy has been notified to BFC.
- b. WPC currently has two vacancies in the Forest Park Ward and one vacancy in the Ascot Priory Ward which can be filled by Co-option. Two candidates applied as follows. Both attended the meeting:
  - i. Colin Yates applied for co-option to the Ascot Priory Ward – his email was attached at Appendix 1 (previously circulated to Councillors).
  - ii. Emily Blyth applied for co-option to the Forest Park Ward – her email was attached at Appendix 2 (previously circulated to Councillors).A secret ballot took place.

It was proposed by Cllr Berry, seconded by Cllr Warren and unanimously

**RESOLVED** that Colin Yates be co-opted as a Parish Councillor representing Ascot Priory Ward and Emily Blyth be co-opted as a Parish Councillor representing Forest Park Ward.

The Clerk was asked to formalise the paperwork with both new Councillors.

(Cllr Wall rejoined the meeting.)

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## **CM 7728 COMMUNICATIONS/CORRESPONDENCE**

(Cllr Barreto left the meeting.)

All copies of agendas and minutes of Bracknell Forest Borough Council are available on their web site. Bulletins from the SE Employers organisation are now only available on their website.

- a. Letter from the Internal Auditor dated 14<sup>th</sup> June 2016 attached at Appendix 1.

It was proposed by Cllr Parkin, seconded by Cllr Berry and unanimously

**RESOLVED** that the current Internal Auditor be invited to continue to act as WPC's Internal Auditor for the forthcoming year.

## **CM 7729 QUESTIONS**

None received.

## **CM 7730 MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL**

No Committees of Council/Special Meetings of Council have taken place since the last meeting of Council. **Noted.**

## **CM 7731 REPORTS FROM BFC WARD COUNCILLORS**

None received.

## **CM 7732 REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES**

Cllr Paxton gave a verbal report of his attendance at the North Ascot Community Centre meeting.

Cllr Mrs Michie reported – Parochial Charity - there are two upstairs flats currently vacant. If anyone knows of a local lady resident who would like to be considered they should contact Cllr Mrs Michie in the first instance.

Cllr Warren reported that new bollards have been installed at Allsmoor Field to prevent unauthorised access. The cost of these was met by MHWRA. The Clerk was asked to write to formally thank MHWRA.

## **CM 7733 CLERK'S REPORT**

(Cllr Barreto rejoined the meeting.)

**Summer of Fun Day** – Wednesday 24<sup>th</sup> August – planning is complete. Weather permitting this will be a fantastic day. The Clerk will be asking for help on the day (Cllrs Mrs Michie and Tilbury have agreed to run the refreshments in the lounge.). The event runs from 11am-3pm.

**Arts Week** – planning is on track for another successful week.

**Royal Hunt Community Asset Hearing** - Awaiting the Inspector's decision.

**LVS Licence to Park at Ascot Jubilee** – this has now been agreed and signed by both parties.

**Parish and Town Council's Liaison Group, 18<sup>th</sup> July** – I attended this meeting with Cllr Parkin.

Main issues discussed:

- Transformation Project Update
- Unauthorised Encampments
- Lexicon Update

**Noted.**

## **CM 7734 ORDERS FOR PAYMENT**

It was proposed by Cllr Berry, seconded by Cllr Mrs Tilbury and with one abstention

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**RESOLVED** that the payments covering the period 24<sup>th</sup> June – 25<sup>th</sup> July 2016 were attached at Appendix 4 be approved for payment.

#### **CM 7735 FINANCIAL POSITION AS AT 31<sup>ST</sup> MAY 2016**

Balance of all Bank A/C's & Investments	
Co-operative	4,187.64
HSBC	351,786.54
Lloyds	101,126.47
NatWest	101,783.41
Nationwide	99,927.00
Petty Cash	250.00
	659,061.06
Amount Due to Creditors	(22,582.22)
Amount Due from Debtors	12,703.37
<b>Available Funds</b>	<b>649,182.21</b>

The financial position at 30<sup>th</sup> June 2016 was available at the meeting. **Noted.**

#### **CM 7736 NEIGHBOURHOOD DEVELOPMENT PLAN**

Cllr Tarrant gave a verbal update to the present time. The minutes of the meeting of the Steering Group held on 11<sup>th</sup> July 2016 were attached at Appendix 5.

The NDP financial spreadsheet as at 25<sup>th</sup> July 2016 was attached at Appendix 6.

Cllr Tarrant reported that Cllr Paxton had resigned from the NDP Steering Group.

#### **CM 7737 ENVIRONMENT**

Nothing further to report at this time. Cllr Tarrant requested that this item be discontinued as a Standing Item.

#### **CM 7738 ANNUAL FOOTPATH WALK**

Cllr Paxton reported that this will start from Forest Park Community Centre. The Clerk to book space and produce a poster.

#### **CM 7721 DATES FOR THE DIARY**

Red Bull Air Race World Championships – 13/14 August 2016, Ascot Racecourse

Summer of Fun Day, Carnation Hall – Wednesday 24<sup>th</sup> August, 11am-3pm

Annual Footpath Walk – Sunday 9<sup>th</sup> October starting at Forest Park

Northern Parishes Arts Week – 23<sup>rd</sup>-30<sup>th</sup> October

Cllr D Parkin, Chairman