



Minutes of the Meeting of Winkfield Parish Council
held at Carnation Hall, Chavey Down Road, Winkfield
on Tuesday 5th July 2016 from 9.07-9.45pm

Those present:

Chairman: Cllr D Parkin

Councillors:

Cllr N Atkinson	Cllr O Barreto	Cllr R Berry
Cllr Ms M Gaw	Cllr Mrs D Hayes	Cllr Mrs A Michie
Cllr S Mitchell	Cllr G Paxton	Cllr Mrs S Phillips
Cllr S Tarrant	Cllr Mrs Tilbury	Cllr D Wall
Cllr R Warren		

Officer:

Mrs Annemarie Edwards, Clerk

CM 7703 CONFIRMATION OF ACCEPTANCE OF OFFICE

Cllr Parkin has signed his Acceptance of Office.
Noted.

CM 7704 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs R Kaye.

CM 7705 DECLARATION OF INTEREST

Cllr Paxton declared an interest in Item 12 – Orders for Payment.

CM 7706 MINUTES OF THE PREVIOUS MEETING

It was proposed by Cllr Berry, seconded by Cllr Mrs Michie and unanimously

RESOLVED that the minutes of the meetings held on 7th June 2016 and 21st June 2016 were confirmed and signed.

CM 7707 VACANCIES IN THE OFFICE OF COUNCILLOR

WPC currently has two vacancies in the Forest Park Ward and one vacancy in the Ascot Priory Ward. The Clerk reported that all three vacancies had been published by BFC but as nobody had come forward the vacancies now come back to the Parish Council to co-opt. Relevant notices have been published. The aim is to invite any prospective candidates to the next meeting of Council on 2nd August.

CM 7708 COMMUNICATIONS/CORRESPONDENCE

All copies of agendas and minutes of Bracknell Forest Borough Council are available on their web site. Bulletins from the SE Employers organisation are now only available on their website.

a. Letter from the Internal Auditor dated 14th June 2016 attached at Appendix 1.

Noted.

CM 7709 QUESTIONS

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None received.

CM 7710 MEETINGS OF COMMITTEES OF COUNCIL AND SPECIAL MEETINGS OF COUNCIL

a. Leisure, 21st June 2016 – minutes were attached.

It was proposed by Cllr Berry, seconded by Cllr Mrs Michie and unanimously **RESOLVED** that the recommendations contained therein are received and adopted.

CM 7711 REPORTS FROM BFC WARD COUNCILLORS

Report from Harmans Water Councillors

Platform lengthening at Martin's Heron station: This is continuing according to plan, with work scheduled to be completed in October. The station platforms will then be able to accommodate 10-car trains when they are introduced.

Unauthorised encampments: There has been a spate of these in the area in recent weeks. Residents expressed concern about potential access to Bog Lane, and arrangements have been made to notify Thames Water of encampments in the area.

Allsmoor Lane appeal: an appeal against Bracknell Forest Council's refusal for planning permission for 10 houses near Allsmoor Lane has been dismissed. The inspector noted the wooded appearance of the site and the surrounding area, regenerating since illegal felling in 2007. He also noted a wildlife corridor to Lily Hill Park, and how this would be harmed by the proposed development.

Cllr Mrs Hayes gave a verbal report

Recycling – re3 recycling centres have now introduced new visit access requirements from 1st July and residents are reminded to use the vinyl permits that have now been posted to households in the Bracknell Forest area.

RBWM Consultation re more school places in the Ascot area of primary school children – Cllr Mrs Hayes attended the public consultation held on Monday 4th July at Cordes Hall in Sunninghill. There was some discussion about the possibility of approximately 200 houses being built on the Heatherwood Hospital site.

Royal Hunt Appeal – Cllr Mrs Hayes attended the final day of the Appeal which was held at the Leisure Centre today. The result is awaited with interest.

Noted.

CM 7712 REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES

None received.

CM 7713 CLERK'S REPORT

Tea Party at Carnation Hall – we have received quite a number of 'thank you's' from residents and guests.

Summer of Fun Day – there will be eight events run throughout the school summer holidays – one will take place in the grounds of Carnation Hall on Wednesday 24th August – planning is going well. Can I ask for volunteers to run the refreshments out of the lounge

Arts Week – the programme is almost finalised and planning is on track.

Annual Community Infrastructure Levy and s106 Masterclass 2016 – Wednesday 15th June 2016 – Cllr Parkin and I attended this very interesting one day conference in London. A full report will be provided to Council as soon as possible.

Royal Hunt Community Asset Hearing, Tuesday 14th June 2016 – I attended this hearing and spoke briefly about WPCs wish that this should remain a community asset. The hearing continued into the Wednesday and a third day is planned for Tuesday 5th July.

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Winkfield Traffic Meeting with BFC, Wednesday 22nd June – I attended this meeting with Cllrs Paxton and Tarrant. The main points discussed were:

- a. Enforcement and communication
- b. Foul sewage issues
- c. Maidens Green Crossroads
- d. Parking in Hawkins Close
- e. Speeding along North Street and Drift Road
- f. Impact on parking in the Martin's Heron and The Warren community following the extension of the platform including the knock-on effect on the surrounding area
- g. Update on the success of the Coral Reef roundabout
- h. Condition of local minor roads
- i. Future of the Martin's Heron roundabout
- j. Highway maintenance programme

Neighbourhood Development Plan – I am undertaking a fair amount of work associated with the NDP – the Clerk reported that the workload of the NDP was causing some concern. It was agreed that this would be discussed at the next meeting of the NDP Steering Group.

Noted.

Cllrs Mrs Michie and Mrs Tilbury offered to help with the refreshments at the Fun Day on 24th August.

CM 7714 ORDERS FOR PAYMENT

It was proposed by Cllr Berry, seconded by Cllr Mrs Tilbury and with one abstention

RESOLVED that the payments covering the period 31st May – 27th June 2016 which were attached at Appendix 2 be approved for payment.

CM 7715 FINANCIAL POSITION AS AT 31ST MAY 2016

Balance of all Bank A/C's & Investments	
Co-operative	4,187.64
HSBC	351,786.54
Lloyds	101,126.47
NatWest	101,783.41
Nationwide	99,927.00
Petty Cash	250.00
	659,061.06
Amount Due to Creditors	(22,582.22)
Amount Due from Debtors	12,703.37
Available Funds	649,182.21

Noted.

CM 7716 ELECTION OF TWO MEMBERS TO THE STAFFING AND STRATEGY COMMITTEE

To Elect two Members to the Staffing and Strategy Committee. The Staffing and Strategy Committee comprises:

Chairman and Vice-Chairman of Council (Cllrs Parkin and Paxton);
Chairman and Vice-Chairman of the F&GP Committee (Cllrs Berry and member to be elected at the next F&GP meeting);
Chairman and Vice-Chairman of the Leisure Committee (Cllrs Parkin and Warren);

Plus last year's Chairman (Cllr Tarrant);

Chairman and Vice-Chairman of the F&GP Committee (Cllr Berry and member to be elected at the next F&GP meeting);
Chairman and Vice-Chairman of the Leisure Committee (Cllrs Parkin and Warren);
Plus last year's Chairman (Cllr Tarrant);
Plus two elected Members (last year – Cllrs Mrs Kaye and ex Cllr Mrs Denhert).

It was proposed by Cllr Berry, seconded by Cllr Paxton and unanimously

RESOLVED that Cllr Mrs Michie be appointed to the Staffing and Strategy Committee.

It was proposed by Cllr Wall, seconded by Cllr Mrs Tilbury and unanimously

RESOLVED that there being no other Members wishing to stand at the present time that the remaining vacancy would be added to the October Council agenda for consideration again.

CM 7717 NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Tarrant gave a verbal update to the present time. The minutes of the meeting of the Steering Group held on 13th June 2016 were attached at Appendix 3.

The NDP financial spreadsheet as at 28th June 2016 was attached at Appendix 4.

It was proposed by Cllr Berry, seconded by Cllr Wall and unanimously

RESOLVED that the NDP Steering Group actions to date were fully endorsed by WPC.

CM 7718 ANNUAL CYCLE RIDE

Cllr Parkin gave an update on what was considered a very successful day. Cllr Parkin thanked all those who gave their time to assist, without whom the event would not have been possible.

CM 7719 ENVIRONMENT

Nothing further to report at this time.

CM 7720 SCHEDULE OF MEETINGS

Consideration was given to the following two changes to the Schedule of Meetings for 2016/17:

- a. Changing the date of the meeting of Council to consider Final Estimates from 17th January 2017 to 24th January 2017 to give more time to the office to take account of any changes to the information received from BFC re the tax base, etc;
- b. Adding a Council meeting to the 3rd January 2017 meeting date resulting in Plans and Council being held on the same day (as per normal practice).

It was proposed by Cllr Berry, seconded by Cllr Mrs Michie and unanimously

RESOLVED that a. and b. above should be implemented.

CM 7721 DATES FOR THE DIARY

Red Bull Air Race World Championships – 13/14 August 2016, Ascot Racecourse

Summer of Fun Day, Carnation Hall – Wednesday 24th August, 11am-3pm

Annual Footpath Walk – Sunday 9th October starting at Forest Park

Northern Parishes Arts Week – 23rd-30th October

Noted.

CM 7722 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Cllr Berry, seconded by Cllr Mrs Michie and unanimously

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RESOLVED that pursuant to the Public Bodies (Admissions to Meetings) Act 1960, members of the press and public be excluded from the meeting during consideration of the following matter.

CM 7723 RESURFACING OF ASCOT JUBILEE CAR PARK

Consideration was given to the three quotations received.

It was proposed by Cllr Parkin, seconded by Cllr Berry and with one abstention

RESOLVED that the order for the resurfacing the car park at Ascot Jubilee should be awarded to Hazell and Jefferies.

D Parkin
Chairman