



Mrs Annemarie Edwards
Clerk of the Council

14th June 2016

To: All Members of the Leisure Committee

**Cllrs R Berry
Mrs A J Michie
G Paxton
R Warren**

**Mrs M Gaw
S Mitchell
S Tarrant**

**Mrs R Kaye
D Parkin (Chairman)
Mrs C Tilbury**

Copy to all other Members of the Council for information.

Dear Councillor

I hereby give notice of a Meeting of the **Leisure Committee** of Winkfield Parish Council to be held in Carnation Hall, Chavey Down Road, Winkfield Row on **Tuesday 21st June 2016 at 7.45pm** or immediately following the Special meeting of Council, when it is proposed to transact the business specified in the Agenda hereto.

Yours sincerely



Clerk of the Council

A G E N D A

This meeting will be conducted strictly in accordance with Standing Orders as adopted by Council in February 2015. In particular, all Councillors are reminded to acquaint themselves with paragraphs 11 (Rules of Debate) and 14 (Respect for the Chair).

In order to avoid interruptions to the business of the Council, Councillors, officers and members of the public are required to ensure that mobile phones are switched off before the commencement of the meeting.

Prior to the commencement of the meeting a time not exceeding 10 minutes is available to the public to address the Members of the Council on any matter relevant and within the Council's responsibility or which affects its area.

Members should note that in the event of the fire alarm going off, they should make their way quickly to the fire exits, either via the lounge door or through the kitchen and out through the door to the grounds and make their way to the fire assembly point (the part of the car park near the pedestrian access to Chavey Down Road/Mushroom Castle Lane).

Winkfield Parish Council

Council Offices Fernbank Road Ascot Berkshire SL5 8JW
tel 01344 885110 fax 01344 885113 info@winkfieldparishcouncil.gov.uk

1. ELECTION OF CHAIRMAN OF THE LEISURE COMMITTEE

To elect the Chairman for the year 2016-17.

2. ELECTION OF VICE CHAIRMAN OF THE LEISURE COMMITTEE

To elect the Vice Chairman for the year 2016-17.

3. APOLOGIES FOR ABSENCE

It would be helpful if Councillors could personally notify the Clerk of the Council by midday of the meeting of any intended absence along with the reason. A record of apologies for absence with the reason will be held in the Parish office.

4. DECLARATION OF INTEREST

Members are required to declare any personal or prejudicial interests in relation to any items on the agenda.

5. MINUTES OF THE PREVIOUS MEETING

To sign as a correct record the minutes of the meeting held on 16th February 2016, ratified at Council on 8th March 2016 - attached.

6. GROUNDS MAINTENANCE AND FACILITIES REPORT

The Grounds Maintenance/Facilities and Anti-Social Behaviour reports are attached as **Appendix 1**.

Please advise the office prior to the meeting of any queries relating to the Head of Grounds Maintenance and Facilities Report in order that the relevant information can be brought to the meeting.

7. DEPUTY CLERK'S REPORT

The Deputy Clerk's report is attached as **Appendix 2**.

8. PAYBACK

- i. To receive a verbal report from Paul Craven on recent works carried out.
- ii. To receive a verbal report on future planned works.

9. FINANCIAL REPORT

1. The comparison of actual expenditure against budget up to 9th June 2016 is attached as **Appendix 3**.

Please advise the office prior to the meeting of any queries on the accounts in order that the relevant information can be brought to the meeting.

10. ALLSMOOR FIELD ACCESS

An email from a resident of Radnor Road has been received raising concerns about illegal access to Allsmoor Field – attached as **Appendix 4**.

To consider the installation of a barrier on the Radnor Road entrance to Allsmoor Field.

Winkfield Parish Council

11. WINKFIELD ROW ALLOTMENT PARKING

Over the last couple of years a number of full plots have been split to accommodate more tenants and this has in turn increased the traffic on site. There are only a few parking spaces available.

The first full plot at the site has now been relinquished and this could be converted to provide additional parking spaces – see map attached as **Appendix 5**.

To consider converting plot 1 at the Winkfield Row site to parking spaces.

12. ASCOT JUBILEE SECURITY SCREENS

The project budget is set at £1,328, however the final quote received is for £1,864 as this includes removal and disposal of existing shutters. A second quote has been sought and is the same cost.

To consider accepting the new quote in the sum of £1,864 to enable the project to move forward.

13. CORRESPONDENCE

None.

14. DATES FOR YOUR DIARY

Annual Cycle Ride – Sunday 26th June 2016

Red Bull Air Race World Championships – 13/14 August 2016, Ascot Racecourse

Northern Parishes Arts Week – 23rd to 30th October 2015