



Minutes of the Meeting of the  
**FINANCE & GENERAL PURPOSES COMMITTEE**  
of Winkfield Parish Council

held in Carnation Hall, Chavey Down Road, Winkfield Row  
on Tuesday 24<sup>th</sup> May 2016 from 7.30pm – 8.24pm

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**Those present:**

**Councillors:**

Cllr O Barreto

Cllr Mrs A Michie

Cllr D Wall

Cllr R Berry (*Chairman*)

Cllr G Paxton

Cllr Mrs D Hayes

Cllr Mrs S Phillips

**Officers:**

Mrs Marcia Milsom, Deputy Clerk

**F2048 ELECTION OF CHAIRMAN**

It was proposed by Cllr Mrs Hayes, seconded by Cllr Wall and there being no other nominations, Cllr Berry was elected as Chairman of the Finance & General Purposes Committee for 2016/17.

**F2049 ELECTION OF VICE CHAIRMAN**

It was proposed by Cllr Mrs Michie, seconded by Cllr Mrs Phillips and there being no other nominations, Cllr Lindop was elected as Vice Chairman of the Finance & General Purposes Committee for 2016/17.

**F2050 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Atkinson, Parkin and Tarrant.

**F2051 DECLARATION OF INTEREST**

None.

**F2052 MINUTES OF THE PREVIOUS MEETINGS**

It was proposed by Cllr Mrs Michie, seconded by Cllr Mrs Hayes and with 1 abstention

**RESOLVED** that the minutes of the meeting held on 15<sup>th</sup> March 2016, ratified at Council on 5<sup>th</sup> April 2016 and previously circulated, be signed as a correct record.

**F2053 INVESTMENT**

The following sum is invested on a 6 month term:

Lloyds	£100,000.00	0.67%	<i>Matures 02/06/16</i>
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The following sum is currently invested in a Money Market Call account:

HSBC	£100,000.00	0.30%
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The following sum is currently invested on a 95 day notice deposit:

Nationwide	£101,025.40	0.85%
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The following sum is currently invested in a Liquidity Manager 95 Day account:

NatWest	£100,003.83	0.25%
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The Deputy Clerk advised that the current rate of interest quoted by Lloyds Bank was 0.9%.

It was proposed by Cllr Wall, seconded by Cllr Mrs Phillips and unanimously

**RECOMMENDED** that the sum currently invested with Lloyds be re-invested on maturity for a further six month term.

It was proposed by Cllr Wall, seconded by Cllr Barreto and unanimously

**RECOMMENDED** that the monies currently invested with HSBC, Nationwide and Natwest be left in situ and that a further £100,000.00 be invested with Santander on a 180 day notice account which offered a rate of 1.15%.

After discussion it was proposed by Cllr Mrs Hayes, seconded by Cllr Wall and unanimously

**RECOMMENDED** to increase the limit of investment with any one bank to £150,000.00 to allow additional monies to be spread across existing accounts.

#### **F2054 REQUEST FOR FINANCIAL ASSISTANCE**

- a) The Budget for General Donations and Village Hall Grants for the current year is £8,000. £2,000 is available for Minor Community Grants. £1,000 is available for the two Churchyard Maintenance Grants. The total combined budget is £11,000.

Details of donations made in 2012/13, 2013/14, 2014/15 and 2016/17 were given in Appendix 1.

#### **Consideration was given to new applications received:**

##### **i) Deaf Positives Action**

Application form, covering letter, P&L account and Balance Sheet attached as Appendix 2. **Grant requested – £100.00 towards Back to Employment Project.**

It was proposed by Cllr Paxton, seconded by Cllr Mrs Michie and unanimously

**RECOMMENDED** that Winkfield Parish Council make a grant of £200.00 to Deaf Positives Action towards the Back to Employment Project.

##### **ii) Keep Mobile**

Application form, covering letter, statement of financial activities and balance sheet were attached as Appendix 3. **Grant requested – up to £3,110.00 to maintain and increase usage.**

It was proposed by Cllr Mrs Hayes, seconded by Cllr Wall and unanimously

**RECOMMENDED** that whilst additional information had been received as requested, it was still not detailed enough to assist the Committee in making a decision and therefore the request be deferred until a future meeting and a request for more detailed information relating specifically to Winkfield residents be made to Keep Mobile.

**iii) Berkshire MS Therapy Centre**

Application form, statement of financial activities and balance sheet were attached as Appendix 4.  
**Grant requested - £325.00 towards oxygen masks for us in High Dosage Oxygen chamber.**

It was proposed by Cllr Berry, seconded by Cllr Paxton and unanimously

**RECOMMENDED** that Winkfield Parish Council make a grant of £325.00 to Berkshire MS Therapy Centre towards the cost of oxygen masks.

iv) Any other urgent grant applications received. **None received.**

Letters of thanks had been received from Age Concern, Cruse Bereavement, MS Therapy Centre, Youthline and Jealott's Hill Community Landshare.

**b) Churchyard Maintenance Grants**

It was proposed by Cllr Berry, seconded by Cllr Mrs Michie and unanimously

**RECOMMENDED** to contribute £500.00 to St Mary's and St Peter's Churches each towards the cost of churchyard maintenance.

**c) Community Grants**

A request had been received from the organisers of St Peter's Flower Festival for a donation of £100.00 towards the event – email attached as Appendix 5.

It was proposed by Cllr Wall, seconded by Cllr Mrs Phillips and unanimously

**RECOMMENDED** that a contribution of £50.00 be made towards the cost of St Peter's Flower Festival.

**F2055 ACCOUNTS AND FINANCIAL ESTIMATES**

1. An updated position of 2015-16 capital projects was attached as Appendix 6.

**Noted.**

2. The comparison of actual expenditure against budget up to 31<sup>st</sup> March 2016 was attached as Appendix 7.

**Noted.**

It was noted that as it was some time until the next committee meeting, it would be useful for all members to receive an interim comparison of expenditure against budget at the end of July.

**F2056 FERNBANK ROAD/MILL RIDE BENCH**

A request had been received from a resident of Ferrard Close for a bench to be installed on Fernbank Road/Mill Ride – attached as Appendix 8.

The Deputy Clerk and Paul Craven had visited the area to look at possible locations for a bench to be sited and photographs were circulated at the meeting. The Parish Council does not own any land at

the junction of Fernbank Road/Mill Ride or at the parade of shops and therefore permission would need to be sought if members wished to provide a bench.

It was proposed by Cllr Mrs Hayes, seconded by Cllr Wall and unanimously

**RECOMMENDED** that as the locations proposed by the resident were on private land and that there was a history of anti-social behavior relating to a previous bench that had been sited outside the parade of shops, WPC consider installing a bench outside the Parish Office up to the cost of £400.00 if the resident accepted this proposal.

## **F2057 INSURANCE**

The insurance renewal documents had been received from Zurich Insurance (WPC's preferred insurer) for a 3 year agreement with a starting premium of £7,824.00 per annum. The property sums insured would be subject to uplifting by the appropriate index-linked percentages each year. The previous 3 year costs had been:

2013/14 - £7,886.48

2014/15 - £8,053.41

2015/16 - £8,245.84

It was noted that Insurance Premium Tax had now increased from 6% to 9.5%.

It was proposed by Cllr Berry, seconded by Cllr Wall and unanimously

**RECOMMENDED** to accept the 3 year agreement from Zurich Insurance.

Cllr R Berry  
Chairman