



Mrs Annemarie Edwards
Clerk of the Council

17th May 2016

To: All Members of the Finance and General Purposes Committee

Councillors:

N Atkinson

O Barreto

R D R Berry (Chairman)

Mrs D A S Hayes

D Lindop (Vice Chairman)

Mrs A Michie

D Parkin

S Phillips

S S Tarrant

D Wall

Copy to all other Members of the Council for information.

Dear Councillor

Your attendance is requested at a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of WINKFIELD PARISH COUNCIL to be held in Carnation Hall, Chavey Down Road, Winkfield Row on **Tuesday 24th May 2016 at 7.30pm** when it is proposed to transact the business specified in the Agenda hereto.

Yours sincerely



Clerk of the Council

AGENDA

This meeting will be conducted strictly in accordance with Standing Orders as adopted by Council in February 2015. In particular, all Councillors are reminded to acquaint themselves with paragraphs 11 (Rules of Debate) and 14 (Respect for the Chair).

In order to avoid interruptions to the business of the Council, Councillors, officers and members of the public are required to ensure that mobile phones are switched off before the commencement of the meeting.

Prior to the commencement of the meeting a time not exceeding 10 minutes is available to the public to address the Members of the Council on any matter relevant and within the Council's responsibility or which affects its area.

Members should note that in the event of the fire alarm going off, they should make their way quickly to the fire exits, either via the lounge door or through the kitchen and out through the door to the grounds and make their way to the fire assembly point (the part of the car park near the pedestrian access to Chavey Down Road/Mushroom Castle Lane).

Winkfield Parish Council

Council Offices Fernbank Road Ascot Berkshire SL5 8JW
tel 01344 885110 fax 01344 885113 info@winkfieldparishcouncil.gov.uk

1. ELECTION OF CHAIRMAN

To Elect a Chairman for the year 2016-17.

2. ELECTION OF VICE CHAIRMAN

To Elect a Vice Chairman for the year 2016-17.

3. APOLOGIES FOR ABSENCE

It would be helpful if Councillors could personally notify the Clerk of the Council by midday of the meeting of any intended absence along with the reason. Apologies for absence with the reason will be noted in the subsequent minutes of the meeting.

4. DECLARATION OF INTEREST

Members are required to declare any personal or prejudicial interests in relation to any items on the agenda.

5. MINUTES OF THE PREVIOUS MEETING

To sign as a correct record the minutes of the meeting held on 15th March 2016, ratified at Council on 5th April 2016 (attached).

6. INVESTMENT

The following sum is invested on a 6 month term:

Lloyds	£100,000.00	0.67%	<i>Matures 02/06/16</i>
--------	-------------	-------	-------------------------

The following sum is currently invested in a Money Market Call account:

HSBC	£100,000.00	0.3%
------	-------------	------

The following sum is currently invested on a 95 day notice deposit:

Nationwide	£101,025.40	0.85%
------------	-------------	-------

The following sum is currently invested in a Liquidity Manager 95 Day account:

NatWest	£100,003.83	0.25%
---------	-------------	-------

The office is continuing the process of opening a further deposit account with Santander to invest £100,000.00.

7. REQUESTS FOR FINANCIAL ASSISTANCE

The budget for Donations for the current year is now £9,000 to include General Donations, Churchyard Maintenance Grants and Village Hall Grants plus £2,000 for Minor Community Grants (Total £11,000)

Details of donations made in 2012/13, 2013/14, 2014/15, 2015/16 and 2016/17 are given in *Appendix 1*.

a) To consider new applications received:

i) Deaf Positives Action

Application form, covering letter, P&L account and Balance Sheet attached as *Appendix 2*. This application was deferred from the previous meeting. **Grant requested – £100.00 towards Back to Employment project.**

Winkfield Parish Council

ii) Keep Mobile

Application form, covering letter, statement of financial activities and balance sheet are attached as *Appendix 3*. This application was deferred from the previous meeting. **Grant requested – up to £3,110.00 for maintain and increase usage.**

iii) Berkshire MS Therapy Centre

Application form, statement of financial activities and balance sheet are attached as *Appendix 4*. **Grant requested - £325.00 for oxygen masks for use in High Dosage Oxygen chamber.**

iv) Any other urgent grant applications received.

Additional information from applicants is held in the Parish office for viewing prior to the meeting and will also be available at the meeting.

Letters of thanks has been received from Age Concern, Cruse Bereavement, MS Therapy Centre, Youthline and Jealott's Hill Community Landshare.

b) Churchyard Maintenance Grants

To agree the donation to St Mary's and St Peter's Churches for the maintenance of the churchyards.

c) Community Grants

Request from organisers of St Peters Flower Festival for a donation of £100 towards the event – email attached as *Appendix 5*.

8. ACCOUNTS AND FINANCIAL ESTIMATES

1. An updated position of 2015-16 capital projects is attached as *Appendix 6*.
2. The comparison of actual expenditure against budget up to 31st March 2016 is attached as *Appendix 7*.

Please advise the office prior to the meeting of any queries on the accounts so that the relevant information can be brought to the meeting.

9. FERNBANK ROAD/MILL RIDE BENCH

A request has been received from a resident of Ferrard Close for a bench to be installed on Fernbank Road/Mill Ride – attached as *Appendix 8*.

The Deputy Clerk and Paul Craven visited the area and there are 3 possible locations for a bench to be sited – photographs attached as *Appendix 9*. The Parish Council does not own any land in this area and therefore permission would need to be sought from BFC if members wished to provide a bench.

Paul Craven has advised that there are 1 or 2 benches around the Parish that are very under utilised and could be relocated if members so wished.

To consider investigating the installation of a bench on Fernbank Road or Mill Ride.

10. INSURANCE

The insurance renewal documents have been received from Zurich insurance (our preferred insurer) for a 3 year agreement in the sum of £7,824 per annum. The previous 3 year costs have been:

2013/14 - £7,886.48

2014/15 - £8,053.41

2015/16 - £8,245.84

There has been an increase in Insurance Premium Tax from 6% to 9.5%.

The policy schedule is available in the Parish office and will be available for viewing at the meeting.

The renewal date is 1st June.